



Return of Parish Finance : January to December 2011

Diocese : St Albans Deanery : _____ Parish : _____

Churches included : _____

Fresh Expressions of church included : Names : _____ Description : _____

AC CODES ONLY	

Please read the accompanying notes carefully. They will help you complete this form accurately.

INCOMING RESOURCES		(nearest £)	(nearest £)
		UNRESTRICTED	RESTRICTED
<i>Note</i>	Voluntary Income		
1	Tax efficient planned giving (net of Tax recovered by the PCC)	<input type="text"/>	<input type="text"/>
2	Other planned giving	<input type="text"/>	<input type="text"/>
3	Other collections at services	<input type="text"/>	<input type="text"/>
4	All other RECURRING giving / donations	<input type="text"/>	<input type="text"/>
5	All NON-RECURRING giving / donations (inc Special Appeals)	<input type="text"/>	<input type="text"/>
6	All tax recovered through Gift Aid	<input type="text"/>	<input type="text"/>
7	Legacies received (capital value)	<input type="text"/>	<input type="text"/>
8	RECURRING grants (paid in more than one financial year)	<input type="text"/>	<input type="text"/>
8a	NON-RECURRING or one-off grants	<input type="text"/>	<input type="text"/>
	TOTAL	<input type="text"/>	<input type="text"/>
	Activities for Generating Funds		
9	Gross income from fundraising activities	<input type="text"/>	<input type="text"/>
	Income from Investments		
10	Dividends, interest, income from property etc	<input type="text"/>	<input type="text"/>
	Church Activities		
11	Statutory fees retained by the PCC (weddings, funerals etc)	<input type="text"/>	<input type="text"/>
12	Gross income from trading (e.g. bookstall, hall lettings, magazine and income from other church activities (not fundraising)	<input type="text"/>	<input type="text"/>
13	Other incoming resources	<input type="text"/>	<input type="text"/>

TOTAL INCOMING RESOURCES (from Financial Statements excluding any revaluation of assets)		
Unrestricted	Restricted	TOTAL
<input type="text"/>	<input type="text"/>	<input type="text"/>

PLANNED GIVERS AND LEGACIES		
14	Number of tax efficient planned givers	<input type="text"/>
15	Number of other planned givers	<input type="text"/>
16	Number of new legacies received	<input type="text"/>

Please do not forget to include these details on planned giving and legacies.

RESOURCES EXPENDED		(nearest £)
17	Costs of Generating Funds (cost of activities, events etc.)	<input type="text"/>
18	All Mission Giving and Charitable Grants & Donations	<input type="text"/>
	Church Activities	
19	Parish share paid to Diocese	<input type="text"/>
20	Salaries / honoraria (youth worker, organist, administrator, etc.)	<input type="text"/>
21	Expenses (of clergy, pastoral staff, youth workers etc)	<input type="text"/>
22	Mission and evangelism costs	<input type="text"/>
23	Regular church running expenses (insurance, cleaning, admin costs, routine maintenance, upkeep of services, churchyard)	<input type="text"/>
24	Church utility bills (gas, electricity, water, oil,)	<input type="text"/>
25	Costs of Trading (Magazine, Hall and Bookstall costs etc)	<input type="text"/>
26	Governance Costs (examination or audit fee)	<input type="text"/>
	TOTAL	<input type="text"/>

MAJOR CAPITAL EXPENDITURE		(nearest £)
27	Major repairs to the church building including redecoration	<input type="text"/>
28	Major repairs to church hall or other PCC property inc redecoration	<input type="text"/>
29	New building work to the church, church hall, clergy housing or any other PCC property.	<input type="text"/>

TOTAL RESOURCES EXPENDED (from Financial Statements)		
Unrestricted	Restricted	TOTAL
<input type="text"/>	<input type="text"/>	<input type="text"/>

ACCOUNTING BASIS		
On which basis were your accounts prepared? (please tick ONE)		
30	RECEIPTS AND PAYMENTS	<input type="checkbox"/>
	ACCRUALS	<input type="checkbox"/>

NAME (BLOCK CAPITALS) _____ Position _____ Date _____ Contact (Phone or E-mail) _____