



# Return of Parish Finance : January to December 2007

Diocese : \_\_\_\_\_ Deanery : \_\_\_\_\_ Parish : \_\_\_\_\_

Other churches included : \_\_\_\_\_

|                     |  |
|---------------------|--|
| For office use only |  |
|                     |  |
|                     |  |

**Please read the accompanying notes carefully. They will help you complete this form accurately.**

## INCOMING RESOURCES (nearest £) (nearest £)

| Note                                   | Voluntary Income   | UNRESTRICTED         | RESTRICTED           |
|--|--|----------------------|----------------------|
| 1                                      | Tax efficient planned giving (net of Tax recovered by the PCC)                 | <input type="text"/> | <input type="text"/> |
| 2                                      | Other planned giving   | <input type="text"/> | <input type="text"/> |
| 3                                      | Collections of loose cash at services  | <input type="text"/> | <input type="text"/> |
| 4                                      | All other RECURRING giving / donations   | <input type="text"/> | <input type="text"/> |
| 5                                      | All NON-RECURRING giving / donations (inc Special Appeals)                     | <input type="text"/> | <input type="text"/> |
| 6                                      | All tax recovered through Gift Aid   | <input type="text"/> | <input type="text"/> |
| 7                                      | Legacies received (capital value)  | <input type="text"/> | <input type="text"/> |
| 8                                      | RECURRING grants   | <input type="text"/> | <input type="text"/> |
| 8a                                     | NON-RECURRING or one-off grants  | <input type="text"/> | <input type="text"/> |
|  | <b>TOTAL</b>   | <input type="text"/> | <input type="text"/> |
| <b>Activities for Generating Funds</b> |  |                      |                      |
| 9                                      | Fund raising (gross amount)  | <input type="text"/> | <input type="text"/> |
| <b>Income from Investments</b>         |  |                      |                      |
| 10                                     | Dividends, interest, income from property etc                                  | <input type="text"/> | <input type="text"/> |
| <b>Church Activities</b>               |  |                      |                      |
| 11                                     | Parochial fees retained by the PCC   | <input type="text"/> | <input type="text"/> |
| 12                                     | Bookstall, hall lettings, magazine advertising & sales, etc.<br>(gross amount) | <input type="text"/> | <input type="text"/> |
| 13                                     | <b>Other incoming resources</b>  | <input type="text"/> | <input type="text"/> |

| TOTAL INCOMING RESOURCES (from Financial Statements excluding any revaluation of assets) |                      |                      |
|--|----------------------|----------------------|
| Unrestricted   | Restricted           | TOTAL                |
| <input type="text"/>   | <input type="text"/> | <input type="text"/> |

## PLANNED GIVERS AND LEGACIES

|    |  |                      |
|----|--|----------------------|
| 14 | Number of tax efficient planned givers | <input type="text"/> |
| 15 | Number of other planned givers         | <input type="text"/> |
| 16 | Number of new legacies received        | <input type="text"/> |

*Please do not forget to include these details on planned giving and legacies.*

## RESOURCES EXPENDED (nearest £)

|                          |   |                      |
|--------------------------|---|----------------------|
| 17                       | <b>Costs of Generating Funds</b> (Fundraising costs etc)  | <input type="text"/> |
| 18                       | <b>All Mission Giving and Charitable Grants &amp; Donations</b>   | <input type="text"/> |
| <b>Church Activities</b> |   |                      |
| 19                       | Parish share paid to Diocese  | <input type="text"/> |
| 20                       | Salaries / honoraria (youth worker, organist, administrator, etc.)  | <input type="text"/> |
| 21                       | Expenses (of clergy, pastoral staff, youth workers etc)   | <input type="text"/> |
| 22                       | Church running expenses (insurance, cleaning, admin costs, routine maintenance, upkeep of services, churchyard) | <input type="text"/> |
| 23                       | Church utility bills (gas, electricity, water, oil, )   | <input type="text"/> |
| 24                       | Costs of Trading (Magazine, Hall and Bookstall costs etc)   | <input type="text"/> |
| 25                       | <b>Governance Costs</b> (examination or audit fee)  | <input type="text"/> |
|                          | <b>TOTAL</b>  | <input type="text"/> |

## MAJOR CAPITAL EXPENDITURE

|    |   |                      |
|----|---|----------------------|
| 26 | Major repairs to the church building including redecoration                             | <input type="text"/> |
| 27 | Major repairs to church hall or other PCC property inc redecoration                     | <input type="text"/> |
| 28 | New building work to the church, church hall, clergy housing or any other PCC property. | <input type="text"/> |

| TOTAL RESOURCES EXPENDED (from Financial Statements) |                      |                      |
|--|----------------------|----------------------|
| Unrestricted   | Restricted           | TOTAL                |
| <input type="text"/>                                 | <input type="text"/> | <input type="text"/> |

## ACCOUNTING BASIS

On which basis were your accounts prepared? (please tick ONE)

|    |                       |                          |          |                          |
|----|-----------------------|--------------------------|----------|--------------------------|
| 29 | RECEIPTS AND PAYMENTS | <input type="checkbox"/> | ACCRUALS | <input type="checkbox"/> |
|----|-----------------------|--------------------------|----------|--------------------------|

**NAME** (BLOCK CAPITALS) \_\_\_\_\_ **Position** \_\_\_\_\_ **Date** \_\_\_\_\_ **Contact (Phone or E-mail)** \_\_\_\_\_