
Schedule B

No Faculty required if prior conditions met

THIS SCHEDULE lists relatively minor matters relating to churches which may be undertaken without a Faculty as long as the conditions and procedures set out below are satisfied.

EXCLUSIONS

- i. Matters concerning items which, in their own right, are of historic, architectural or archaeological importance. These matters will require a Faculty.
- ii. Any items introduced under this Schedule and having a commemorative plaque or inscription unless:
 - a) the wording merely states that it is in memory of a particular person and gives his or her dates of birth and death, together (if so desired) with a scriptural reference; and
 - b) the inscription is on the underside of the particular item or the plaque is no larger than 3½" x 2" (90mm x 50mm).

In all other instances a Faculty will be required

CONDITIONS AND PROCEDURES

Before undertaking any of the items in this Schedule, the following conditions must be fulfilled:

- i. The applicants should send to the Secretary of the Diocesan Advisory Committee
 - a) Full details, plus specifications and costings where relevant.
 - b) A copy of the Resolution of the PCC authorising the work, together with the voting figures
 - c) Written assurance that there is no reason to suppose the proposals would be opposed by a significant body of opinion in the Parish, and
 - d) Written assurance that the work has not yet commenced.
- ii. The applicants must await authorisation to proceed. If the Diocesan Advisory Committee recommends the proposals, the Secretary to the Committee will refer the proposals (together with its written advice) to the Archdeacon for his/her approval, and, if so approved, a letter of authority will be issued. If at any stage it is considered that the matter should be dealt with by Faculty, then the necessary documents will be forwarded to the applicants.

SCHEDULE B

Alarm systems	Installation <i>also requires insurers agreement</i>
Altar frontals & falls	Replacement (<i>solely displaying traditional Christian symbolism</i>)
Amplifiers	Replacement

Bells, bell bearings, bell clappers, bell frames	Inspection and routine maintenance
Bird netting	Introduction of
Boiler	Replacement & repair; investigative works (not affecting the appearance of the church) <i>may require insurers agreement</i>
Brickwork	Small areas of pointing; replacing small areas of brick or stone (like for like) <i>Not exceeding £5,000 (exclusive of VAT)</i>
Carpentry & joinery	Repairs of louvres, modern doors and furnishings
Chimneys & flues	Minor fabric repairs <i>Not exceeding £5,000 (exclusive of VAT)</i>
Churchyard walls	Repairs (no archaeology)
Clocks & clock faces	Minor repairs and overhauls, including repainting clock faces as previously
Copings	Replacement of, like for like <i>Not exceeding £5,000 (exclusive of VAT)</i>
Cupboards in vestry	Introduction or disposal
Curtains in vestry or tower (unseen)	Introduction or disposal
Cushions	Introduction or disposal (all or substantial number)
Dehumidifiers	Introduction or disposal
Display Boards	Introduction or disposal (freestanding only)
Doors - modern	Repairs
Drains	Repairs to existing
Electrical socket or light fitting	Introduction (provided the existing capacity is sufficient) <i>also requires insurers agreement</i>
Fences	Repairs (where there are no archaeological implications)
Fire alarms	Installation <i>also requires insurers agreement</i>
Fire alarms	Routine maintenance
Fire extinguishers	Introduction or disposal
Flagpoles	Renewal or replacement of (Not lightning conductors) <i>Not exceeding £5,000 (exclusive of VAT)</i>
Floor repairs	Minor repairs to stone floor <i>Not exceeding £5,000 (exclusive of VAT)</i>
Flower stands	Introduction or disposal
Furnishing & Fabric	Disposal of minor items which have no artistic or historical merit. Repairs to furnishings

Gates	Repair
Gutters/downpipes	Overhaul or replacement <i>Not exceeding £5,000 (exclusive of VAT)</i>
Hassocks	Introduction or disposal of a substantial number
Heating systems	Investigative works
Heating	Replacement & repair of pumps, boiler, heating mechanisms & radiators not affecting the appearance of the church <i>may require insurers agreement</i>
Hedges	Planting
Hymn Boards	Introduction or disposal
Investigations	Timbers, parapet gutters, settlement, heating systems & leaks
Kneelers	Introduction or disposal of substantial number
Lead Burning	Small areas <i>Not exceeding £5,000 (exclusive of VAT)</i>
Leaks	Investigative works
Light fittings	Introduction of <i>(providing the existing capacity is sufficient)</i> <i>also requires insurers agreement</i>
Lightning conductor	Removal if faulty <i>also requires insurers agreement</i>
Loop system	Installation <i>also requires insurers agreement</i>
Louvres	Repairs
Oil tank & stand	Disposal
Parapet gutters	Investigative works
Paths	Resurfacing – like for like
Pew Platforms	Minor repairs <i>Not exceeding £5,000 (exclusive of VAT)</i>
Plastering	Small areas (where there are no archaeological implications or wall paintings) <i>Not exceeding £5,000 (exclusive of VAT)</i>
Pointing	Small areas <i>Not exceeding £5,000 (exclusive of VAT)</i>
Pumps	Replacement & repair not affecting the appearance of the church <i>may require insurer's agreement</i>
Radiators	Replacement & repair not affecting the appearance of the church <i>may require insurer's agreement</i>
Ramps	Introduction or disposal
Redecoration	Areas less than the whole church or less than the whole nave or chancel with agreed materials, provided the same colour is used as previously

Rendering	Small areas (where there are no archaeological implications or wall paintings) <i>Not exceeding £5,000 (exclusive of VAT)</i>
Roofs – Felt	Repairs to roofing felt <i>Not exceeding £5,000 (exclusive of VAT)</i>
Roofs – Flashings	Renewal of flashings <i>Not exceeding £5,000 (exclusive of VAT)</i>
Roofs – Tiles/Slates	Replace broken tiles or slates(like for like) <i>Not exceeding £5,000 (exclusive of VAT)</i>
Safes (in vestry)	Introduction or disposal
Security lights	Installation <i>also requires insurers agreement</i>
Security lights	Routine maintenance
Settlement	Investigative works
Smoke Detectors	Installation <i>also requires insurers agreement</i>
Song Books	Introduction, replacement or disposal but not disposal of hand bound or other valuable books
Stonework	Replacement of small areas of stone or brick (like for like); lime treatment to areas of stone. (where there are no archaeological implications or wall paintings) <i>Not exceeding £5,000 (exclusive of VAT)</i>
Tell Tales	Introduction or disposal
Timbers	Investigative works
Timber treatment	Except where bats are present <i>Not exceeding £5,000 (exclusive of VAT)</i>
Trees	Planting <i>Not exceeding £5,000 (exclusive of VAT)</i>
Ventilators	Overhaul <i>Not exceeding £5,000 (exclusive of VAT)</i>
Vestments	Replacement
Weather vane	Renewal or replacement of (not lightning conductors) <i>Not exceeding £5,000 (exclusive of VAT)</i>
Windows	Replacement of broken window panes (except for stained or historic glass)
Window guards	Like for like replacement of window guards (not in galvanised steel) <i>Not exceeding £5,000 (exclusive of VAT)</i>