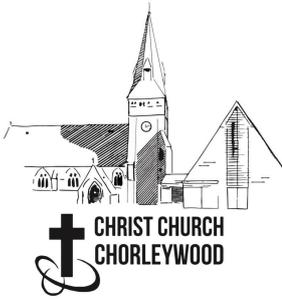




YOUTH MINISTER
JOB DESCRIPTION AND APPLICATION FORM



YOUTH MINISTER (11-18yrs)

Salary £22-29K, (full time) plus housing allowance (negotiable)

Do you have a passion for seeing young people come to Christ, step forward in discipleship and share their faith?

Are you able to inspire a gifted team of youth leaders?

Do you have the energy and creativity to work strategically?

If so, we'd love to hear from you!

Christ Church has refreshed its vision and is expanding its team, looking for a full-time Youth Minister to spear-head our evangelism and discipleship programme for young people aged 11-18 years, and young adults. You will be working within a creative and lively 17-strong staff team, report directly to the vicar and share line-management of our team of Ministry Trainees. You will have skills as a pastor, disciple, encourager, evangelist and mentor of young people.

Our vision is to be a loving Church family which makes Christ known, is committed to growing in its discipleship of Christ, and longs to see lives and our local community transformed through the power of the Gospel message and the work of the Holy Spirit. We seek to make this a reality through reflecting God's grace as Christ-centred and Christ-shaped people

We have a large congregation with many families and young people, great tech facilities and a growing on-line ministry in a beautiful and strategic location just on the edge of London, served by its own tube/rail station and close to the M25.

We welcome candidates from diverse backgrounds. All applicants must already have the right to work in the UK.

How to apply

To apply please undertake the following:-

- Complete and return the attached application form.
- Please provide a recorded video of a youth talk (indicating target age group).

Please send the application form and video to RECRUITMENT@cccw.org.uk

Closing Date for receipt of applications: **31 October 2021**

Interview date: Saturday 20 - Sunday 21 November 2021. Please indicate in your covering letter if there are any constraints on your availability, which would make either of these dates difficult, as this will aid our timetabling.



CHRIST CHURCH – YOUTH MINISTER (11 – 18 YEAR OLDS)

JOB DESCRIPTION

Position: Youth Minister - This is a full-time post (37.5 hours over 5 working days a week including Sundays).

Responsible to: The Vicar (or the Wardens in his/her absence or during an interregnum)

Employed by: The Parochial Church Council

Purpose:

To be responsible for the Youth Ministry for 11-18 year olds (Christ Church Youth - CCY)

Aim:

To work with the Vicar, Children's Minister and the Leaders of Gather and Send in developing the Children's and Youth Ministries to provide a comprehensive programme **of learning in evangelism, discipleship, service and evangelism** from birth to young adulthood, **which is consistent with the church's overall vision and strategy** and to enable a smooth transition into Christ Church Youth at 10/11 plus and then into Gather and Send at 18 plus.

Working with young people:

1. To work with the Vicar, Children's Minister and the Leaders of Gather and Send in developing the Children's and Youth Ministries to provide a comprehensive programme from birth to young adulthood and enable a smooth transition into Christ Church Youth (CCY) at 10/11 plus and then into Gather and Send at 18 plus.
2. To lead and continue the development of Christ Church Youth (CCY) as pastor, discipler, encourager and evangelist and provide mentoring, where appropriate.
3. To have oversight of Gather and Send and support and encourage the leaders.
4. To equip young people to know and trust the Bible and to model its use as authoritative for Christian growth and living.
5. To plan and organise the Sunday and weekday programmes for Christ Church Youth (CCY).

6. To communicate and liaise with parents/guardians/carers on a regular basis.
7. To line manage, where appropriate, Ministry Trainees and train them and also those volunteers assisting in the CCY programmes to work as a cohesive and supportive team.
8. To recruit, motivate, mentor and encourage volunteer leaders and helpers, recommending and providing appropriate resources. In particular, to make it a priority to recruit and retain volunteers from both genders with the aim of ensuring, as far as possible, a good gender balance in the whole team.
9. To take the lead in planning and preparation, where appropriate, and be committed to ministry through residential events such as weekends at home and away, participation in a 5-day event organized at an outdoor activity centre for Year 6 of Christ Church Primary School, and a week-long Christian residential activity in August, subject to any pandemic related regulations, which may obtain at the time.
10. To work collaboratively with the appropriate teams including volunteers in planning, leading and implementing activities and outreach events.

Working with the Staff Team and the wider church family:

1. To be willing to contribute, as appropriate, to the life Christ Church and to regularly participate in the planning and leading of services under the guidance of the vicar.
2. To continue to develop and communicate the vision for Spirit-led and biblically based work among young people to the church family and lay leaders and review this regularly with the Vicar.
3. With the Children's Minister and Worship and Creative Minister co-line manage a team of three/four Ministry Trainees.
4. With the Children's Minister and the Ministry Trainees, meet weekly with the Vicar and be involved in decision making relating to the development of the Children's and Youth Ministries and the planning of outreach events appropriate to the age groups involved.
5. To manage the budget allocated to the Youth Ministry in conjunction with the Treasurer and the Finance Group.
6. To be an active member of the staff team, maintaining good relationships with colleagues and participating in and attending regular team meetings and the monthly Prayer Gathering, reviews with the Vicar or Churchwardens, staff away days, daily prayers and other aspects of the life of the team.
7. To be involved in the wider life and ministry of Christ Church as a committed member of the church family, maintaining good relationships with members across the generations.

Working with the wider community

1. To maintain and develop the relationship with St. Clement Danes School including its Christian members of staff and the Christian Union, further enhancing our links and relationships with the school, its children and their parents.
2. To be open to working with people in the church and community, either in a faith-nurturing or evangelistic way.
3. To nurture good relationships with other churches in the area, borrowing and sharing ideas, resources and best practice.

Person Specification

Essential:

- a) A mature Christian faith and sympathy with the ethos and values of Christ Church, living under the authority of scripture and open to the work and guiding of the Holy Spirit.
- b) A desire to continuously develop personal gifts and skills through conferences, training events, retreats, etc.
- c) A heart for worship, evangelism, discipleship and pastoral care among all ages.
- d) A person with a heart and passion for Youth Ministry with 11 – 18 year olds, while being mindful of the differing needs and challenges of engaging with young people.
- e) The ability to lead a coherent vision for youth ministry within a church setting, and to inspire confidence, cooperation and enthusiasm in others.
- f) The proven ability to recruit, train, develop and lead a team of volunteers in both areas of ministry.
- g) Have patience, motivation, and good communication skills with all ages and to be a positive role model and example to others.
- h) Have presentation and communication skills suitable for a wide range of people, including competent ICT and audio visual presentation skills.
- i) Able to demonstrate effective worship in its fullest sense and show a sensitivity to and appreciation of the variety of worship styles within our church family.
- j) Fully conversant with and sensitive to the requirements of the Church of England's Safeguarding Policy and Practice.
- k) Efficient in administration, planning, presentation and time management skills.
- l) Car owner with full clean driving licence.

Desirable:

- a) Holds a professional qualification in Christian youth ministry (or related area).
- b) Competent ICT and audio-visual presentation skills.
- c) Awareness of wider issues affecting youth ministry today.
- d) Experience of outreach events in the community in a non-church setting e.g., schools

This Person:

- loves a variety of worship styles and the care and encouragement of others, and is a godly role model
- is approachable, fun and creative, energetic, flexible
- is teachable and keen to learn
- relates well and builds rapport with people of all ages

- is confident, caring and humble
- is responsible and safety conscious

COVID-19 Guidelines and Restrictions:

Understand existing and subsequent information issued by the UK Government and the Church of England and observe the guidelines and restrictions in order to afford as much protection as possible to oneself, staff colleagues, volunteers and others using the buildings and environs of Christ Church Chorleywood or taking part in events and activities locally, nationally and internationally.



Confidential

YOUTH MINISTER

Please attach a passport photograph

APPLICATION FORM

(Please use black ink for ease of photocopying)

Personal Details

Your full name	Mr/Mrs/Miss/Ms (please circle)
Permanent address	Date of Birth
	National Insurance No.
	Do you have a full current driving licence?
	Do you have the use of a car?
Tel. no.	
Email address :	

Work Experience

Please give details of other full time or part time work which you have undertaken.
Please list in date order. (Continue on separate sheet if necessary)

From	To	Employer's Name and Address	Position Held and Duties

Education

From	To	School, Examinations, etc

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Further education. Please give qualifications obtained with class if degree

From	To	College, Course, etc

Other professional/practical qualifications obtained

From	To	Qualification/Experience

Personal Information

Personal Information

**We are interested in your hobbies, activities and interests.
Please indicate any areas in which you have held a leadership role**

Please highlight an area from the previous section and explain your role

Please detail your knowledge and experience which would equip you to lead in Youth Ministry:

What do you consider to be your relevant strengths and weaknesses?

Please outline why you are applying for this post, including what you believe you could contribute.

Marital Status					
(PLEASE TICK BOX)					
Single	Married	Widowed	Separated	Divorced	Remarried

Christian Commitment
Please list the churches you have been a part off:

- (1) **Please write about your Christian faith** – how you became a Christian, what have been the significant periods/experiences of growth, and what you find as important in your relationship with God.
- (2) **What spiritual gifts do you sense God has given you? What ministries have you been involved with in your local fellowship?**

Please continue on a separate sheet if necessary

Child Protection Policy

Have you ever been convicted or cautioned with respect to a criminal offence? If your answer is yes, please give full details

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Please Nominate Two Referees

(These must include your current Church Minister and your current line manager. A third referee can be provided if they can give additional insights)

Name
Address
Email
Occupation

Name
Address
Email
Occupation

How did you hear about this post?

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I declare that the information in this application form is true and complete.

I understand that if it is subsequently discovered that any statements are false or misleading,

I may have my application disqualified or, if I have been appointed as a Ministry Trainee, have my employment terminated by the Parochial Church Council.

Signed _____ Date _____

Please send this form to: Youth Minister Application, Christ Church, The Common, Chorleywood, Herts, WD3 5SG

Or email to: RECRUITMENT@cccw.org.uk

Video recordings of the talk should be sent to: RECRUITMENT@cccw.org.uk

Closing date for receipt of application forms & videos: 12 midnight 31 October 2021

Interview dates: The weekend of 20/21 November 2021. Please indicate in your covering letter if there are any constraints on your availability, which would make any of these days difficult, as this will aid our timetabling.

Notes: The applicant must complete this application form. A Curriculum Vitae (CV) is not an acceptable alternative but can be appended to the form if you wish.

All successful applicants will be required to have Enhanced Disclosure from the Disclosure and Barring Service (DBS), as required by the Church of England's House of Bishops' Safeguarding Policy in respect of Children, Young People and Vulnerable Adults. The process to obtain a new disclosure or to advise on transferring an existing disclosure is undertaken by Christ Church through the 31:8 Charity (formerly CPAS)

* From Proverbs 31, verse 8 – Speak out on behalf of the voiceless and for the rights of all who are vulnerable.