

Management Accounts for the 12 month period ending 31st December 2013

Previous Year

	2013 Budget Year to Date £		2013 Actual Year to Date £		Variances (figure in brackets denotes saving) £		2012 Actual £	
(1) CLERGY COSTS - PAROCHIAL MINISTRY (In post 2009-243; 2011-238; 2012-238; 2013-238)								
a. Clergy Stipends	5,717,372		5,547,816		(169,556)		5,386,615	
b. Clergy National Insurance	457,519		431,593		(25,926)		432,340	
c. Clergy Pensions	1,978,970		1,878,672		(100,298)		1,814,251	
d. First Post Curates Housing	-		7,830		7,830		7,809	
e. Housing Assist for Retired Clergy(Vote5)	147,759		147,759		-		136,040	
f. Removal and Resettlement	163,991		184,404		20,413		167,036	
g. University Chaplains	33,183		33,065		(118)		31,788	
h. Other Clergy costs	31,406		35,088		3,682		(4,954)	
i. Stipend Contribns frm oth denominations	(8,000)		(8,576)		(576)		(8,330)	
		8,522,200		8,257,651		(264,549)		7,962,595
(2) HOUSING								
a. Estates Dept Staff Costs	164,854		162,936		(1,918)		158,491	
Parsonage Houses								
b. Rented Garages	632		696		64		1,003	
c. Water Rates (Parsonages)	84,338		82,100		(2,238)		87,116	
d. Insurance (Parsonage)	84,782		80,732		(4,050)		81,916	
e. Repairs / Excess Insurance-Clergy Houses	526,100		424,586		(101,514)		539,703	
f. Servicing of Boilers	25,000		16,491		(8,509)		18,983	
g. Parsonages: Trees	24,000		46,934		22,934		20,839	
h. Surveyor's Fees - Parsonages	91,415		91,415		-		87,958	
i. Surveyor's Expenses - Parsonages	3,200		2,400		(800)		2,596	
j. Internal Decorations	11,000		14,935		3,935		12,141	
k. Other Professional Fees	5,000		337		(4,663)		1,807	
l. Land Registration PH Properties	5,000		695		(4,305)		2,808	
m. Parsonage Property Enhancements	135,000		135,000		-		100,000	
n. Property Ringfenced Fund income	(100,000)		(90,000)		10,000		(65,000)	
o. External Contribs to Parsonage Housing	(10,000)		(6,606)		3,394		(6,653)	
p. Parsonages: Council Tax	527,982		495,074		(32,908)		495,156	
	1,578,303		1,457,725		(120,578)		1,538,864	
q. Board of Finance Properties	134,842		108,746		(26,096)		98,466	
		1,713,145		1,566,471		(146,674)		1,637,330
(3) OTHER MINISTRY COSTS								
a. Archdeacons' Staff costs	199,103		193,788		(5,315)		188,509	
b. Archdeacons' Office - Administration costs	32,675		31,285		(1,390)		32,904	
c. Safeguarding Officer Staff costs	41,607		41,141		(466)		39,330	
d. Safeguarding Officer - Administration costs	17,375		16,553		(822)		10,476	
e. Contribution to Rural Deans' Expenses	27,864		27,193		(671)		25,480	
f. National Ordinands Training costs ("Vote 1" + "Pooling cha	514,184		500,297		(13,887)		561,346	
g. Clergy Legal Defence Scheme	2,305		244		(2,061)		2,157	
h. Widows and Retirement Officers	250		45		(205)		108	
i. Bishop's Office Supplement	10,000		-		(10,000)		-	
j. Clergy Counselling Service	10,000		11,035		1,035		8,919	
		855,363		821,581		(33,782)		869,229
(4) COUNCIL FOR DISCIPLESHIP & MINISTRY								
<u>Vocations and Ordinands Team</u>								
a. Vocations & Ordinands Staff Costs	75,408		74,254		(1,154)		71,424	
b. Vocations and Ordinands Team - Operating costs	16,200		12,511		(3,689)		12,518	
c. Candidates in Training Support	215,000		204,848		(10,152)		182,918	
d. Collections at Ordination & Conf Servs	(15,000)		(24,572)		(9,572)		(12,047)	
<u>Ministerial Development Team</u>								
e. Ministerial Development Team Staff Costs	140,902		124,612		(16,290)		123,079	
f. Ministerial Development Team - Operating costs	131,820		107,585		(24,235)		105,104	
g. Clergy Study Days	49,000		48,457		(543)		52,651	
<u>Parish Development Team</u>								
h. Parish Development Team Staff Costs	268,351		268,979		628		245,166	
i. Parish Development Team - Operating Costs	6,480		6,823		343		5,422	
j. Parish Development Team - Project Costs	12,600		6,901		(5,699)		6,248	
<u>Youth and Children's Work</u>								
k. Youth Work Admin - Operating costs	28,360		18,224		(10,136)		18,583	
l. Children's Work Admin/Projects - Operating costs	22,604		8,508		(14,096)		11,914	
<u>Stewardship</u>								
m. Stewardship Admin/Projects - Operating costs	5,400		4,558		(842)		3,164	
<u>Other CfDM activities</u>								
n. Association of Readers	6,000		6,000		-		6,000	
o. Bursaries	2,000		-		(2,000)		-	
p. Hudson Memorial Library	3,543		3,543		-		3,543	
q. CfDM General Expenses	1,100		259		(841)		228	
r. Share of Central Service Costs	24,857		24,095		(762)		25,435	
		994,625		895,585		(99,040)		861,350

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(5) BOARD FOR CHURCH AND SOCIETY								
<u>Board Administration</u>								
a. BCS Staff	128,664		113,886		(14,778)		131,545	
b. Pensioner supplements	2,350		2,280		(70)		2,067	
c. BCS Central Administration costs	10,560		10,305		(255)		7,762	
<u>Workplace Ministry</u>								
d. Workplace Ministry Staff	66,895		64,527		(2,368)		22,657	
e. Workplace Ministry - Operating Costs	-		-		-		-	
<u>Interfaith</u>								
f. Interfaith Staff costs	17,393		10,119		(7,274)		17,013	
g. Interfaith - Operating costs	3,800		2,550		(1,250)		3,557	
<u>Chaplain to the Deaf</u>								
h. Staff costs	-		-		-		-	
i. Chaplain to the Deaf - Operating costs	1,200		260		(940)		-	
j. Diocesan Environment Officer expenses	500		32		(468)		50	
<u>Dedicated Funds</u>								
k. Grant to Ecumenical Partnership-(EPI)	24,842		29,842		5,000		30,355	
l. Environment Grants	6,000		600		(5,400)		-	
m. Flagship Mission Projects (Bd for C & S)	15,000		15,000		-		10,000	
n. Living God's Love	13,000		4,556		(8,444)		1,944	
o. Yarl's Wood Casework Support Group	300		-		(300)		86	
p1 E of England Faiths Council	6,500		1,625		(4,875)		6,500	
p2 Funding of EECN support from External Trusts	(5,500)		(3,375)		2,125		(5,500)	
q. International Links (CPWM / CLG)	5,000		5,805		805		2,492	
r. Ecumenism	4,800		3,280		(1,520)		3,786	
s1 Evangelism Initiatives	7,500		5,152		(2,348)		955	
s2 Alloc AB Council Mission Grant - BCS	(2,000)		(2,000)		-		-	
t. Rural Strategy Group	2,850		1,001		(1,849)		1,758	
u. Urban Forum	750		120		(630)		322	
v. Programme Groups	7,100		3,439		(3,661)		4,603	
w. Investment Income	(4,465)		(4,580)		(115)		(4,506)	
x. Central Service costs reallocated to BCS	7,582		8,032		450		11,748	
		320,621		272,456		(48,165)		249,194
(6) ADMINISTRATION & LEGAL								
a. Administration and Legal Staff costs	631,948		620,414		(11,534)		598,802	
b. Diocesan Offices	184,895		173,463		(11,432)		168,105	
c. Diocesan Registry costs	103,159		103,727		568		99,821	
d. Contrib Ch Comms - Legal Officer Fees	(30,920)		(31,160)		(240)		(30,305)	
e. Diocesan Chancellor's retainer	8,572		8,573		1		8,180	
f. Diocesan Synod	4,000		2,950		(1,050)		3,685	
g. General Synod Meetings	13,000		9,769		(3,231)		11,174	
h. Boards, Committees, & Officers' Expenses	13,200		10,965		(2,235)		13,528	
i. Archivists and Miscellaneous	-		2,875		2,875		4,000	
j. Central costs reallocated to Oth Boards	(37,911)		(40,159)		(2,248)		(46,992)	
		889,943		861,417		(28,526)		829,998
(7) NATIONAL CHURCH REQUIREMENT		455,574		476,271		20,697		463,813
(8) COMMUNICATIONS AND INFORMATION TECHNOLOGY								
a. Staff costs	137,679		136,492		(1,187)		129,424	
b. Communications Office Administration Costs	5,170		2,767		(2,403)		4,388	
c. Communications Projects	12,675		16,046		3,371		5,832	
d. SEE Round AND Directories	(6,650)		(2,752)		3,898		(8,310)	
e. Information Technology	20,460		21,757		1,297		20,492	
		169,334		174,310		4,976		151,826
(9) RESOURCES CENTRE								
a. Staff costs	4,646		-		(4,646)		11,944	
b. Administration costs	4,220		-		(4,220)		3,877	
c. Common Fund subvention	10,000		10,000		-		10,000	
d. Schools and Religious Education	331,958		349,022		17,064		313,847	
e. Less: Common Fund Management Charge to CFSE and g	(331,958)		(349,022)		(17,064)		(313,847)	
		18,866		10,000		(8,866)		25,821
(10) TOTAL EXPENDITURE		13,939,671		13,335,742		(603,929)		13,051,156

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(11) LESS: SUMS AVAILABLE								
<u>Selective allocations and statutory income</u>								
a. Guaranteed Annuities & Selective Alloc	(9,000)		(6,870)		2,130		(8,956)	
b. Fees, Chaplaincies and Trusts	(634,000)		(767,101)		(133,101)		(619,813)	
		(643,000)		(773,971)		(130,971)		(628,769)
<u>Income from property and investments</u>								
c1. Glebe Income	(359,000)		(393,233)		(34,233)		(374,684)	
c2. Glebe Expenses	121,825		428,064		306,239		169,331	
d. Income from Lettings and Rents	(260,000)		(273,307)		(13,307)		(308,039)	
e. Investment Income	(794,000)		(667,555)		126,445		(793,542)	
		(1,291,175)		(906,031)		385,144		(1,306,934)
<u>Grants and donations received</u>								
f. Subscriptions and Donations	(2,500)		(2,527)		(27)		(1,528)	
g. Legacy and PCC Trust Income	(45,000)		(44,903)		97		(48,833)	
h. Grant from EIG (Allchurches Trust Ltd)	(135,000)		(133,187)		1,813		(133,187)	
		(182,500)		(180,617)		1,883		(183,548)
<u>Parish share adjustments</u>								
i. Pastoral Aid Support Grants	300,000		215,474		(84,526)		217,457	
j. Stipend contributions during vacancies	-		-		-		-	
		300,000		215,474		(84,526)		217,457
k. Mission Support Fund Transfer		100,000		100,000		-		100,000
l. Mission Suppt Fund subsidy by AB Council		(100,000)		(100,000)		-		(100,000)
m. Additional AB Council Funding		(74,000)		(74,000)		-		(74,000)
		(1,890,675)		(1,719,145)		171,530		(1,975,794)
(12) EXPENDITURE, NET OF SUMS AVAILABLE		12,048,996		11,616,597		(432,399)		11,075,362
(13) COMMON FUND RECEIPTS								
Current Year		(11,948,996)		(11,561,581)		387,415		(11,239,630)
Prior Years		(100,000)		(69,307)		30,693		(29,928)
		(12,048,996)		(11,630,888)		418,108		(11,269,558)
(14) Deficit / (Surplus)		-		(14,291)		(14,291)		(194,196)

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Diocesan Offices								
Assignable Office Costs								
General/ Water Rates(Dioc Office)		15,000		14,854		(146)		14,239
Electricity - Holywell Lodge	8,500		6,706		(1,794)		7,671	
Gas - Holywell Lodge	7,500		7,748		248		6,160	
Heat and Light		16,000		14,454		(1,546)		13,831
Cleaning Materials	850		1,359		509		772	
Window Cleaning	750		125		(625)		374	
Laundry	3,075		3,523		448		3,016	
Contract Cleaners	20,000		19,466		(534)		18,981	
Cleaning		24,675		24,473		(202)		23,143
Telephone - Holywell Lodge	8,000		6,535		(1,465)		6,686	
Internet Connection	1,400		1,683		283		1,941	
Diocesan Annual Report	1,000		1,199		199		1,073	
IT and Telecomms		10,400		9,417		(983)		9,700
Professional Fees	3,502		3,839		337		5,701	
Audit Fees and Expenses - DBF	20,000		18,320		(1,680)		19,379	
Fees		23,502		22,159		(1,343)		25,080
Building Depreciation (Holywell Lodge)	20,000		20,004		4		20,004	
Garden	450		1,189		739		348	
Repairs and Renewals - Admin	500		-		(500)		20	
Fire Extinguishers	500		410		(90)		-	
Insurance	20,000		17,533		(2,467)		16,888	
Other		41,450		39,136		(2,314)		37,260
		131,027		124,493		(6,534)		123,253
Non Assignable Office Costs								
Postage - Diocesan Office	10,500		8,872		(1,628)		8,816	
Printing (Admin)	-		-		-		-	
Stationery (Admin)	10,000		8,136		(1,864)		8,401	
Photocopier usage	9,418		9,709		291		5,526	
		29,918		26,717		(3,201)		22,743
Staff Development and Training	3,250		2,577		(673)		2,827	
		3,250		2,577		(673)		2,827
Office and Household Equip under £1000	500		451		(49)		295	
Computer Equipment under £1000-Admin	2,500		1,480		(1,020)		1,754	
		3,000		1,931		(1,069)		2,049
Depreciation - Admin	8,000		8,325		325		8,101	
Profit / Loss Disposal of Fixed Assets	-		(395)		(395)		(75)	
Publications	950		761		(189)		625	
Catering - Holywell Lodge	2,000		2,791		791		2,268	
Staff Recruitment - General Admin	3,000		2,722		(278)		3,000	
Bank Charges	2,750		2,838		88		2,659	
VAT Reclaimed	-		-		-		-	
Miscellaneous - Admin	1,000		703		(297)		655	
		53,868		48,970		(4,898)		44,852
Sub-Total - Diocesan Officer Assignable and Non-Assignable Costs		184,895		173,463		(11,432)		168,105
Less: Notional Recharge to Diocesan Registry		-		-		-		-
TOTAL "DIOCESAN OFFICE"		184,895		173,463		(11,432)		168,105