

# Ministry of Church Tourism/Welcome

## TERMS OF REFERENCE AND THREE YEAR PLAN 2015 - 2018

### Objective of the Ministry of Church Tourism/Welcome Group, St Albans Diocese

The aim of Ministry of Church Tourism/Welcome Group in the St Albans Diocese is to promote our Church buildings and to ensure that they are accessible and welcoming to all.

To achieve this we will:

- ❖ Encourage more Churches to be open inviting and welcoming to all visitors and enquirers by offering guidance on promotional material using contemporary methods;
- ❖ Co-ordinate the Open Church Sunday event each year;
- ❖ Support Churches to manage the buildings as place of sacred space;
- ❖ Work with Rural Deans to share information and promote good practice;
- ❖ As requested, act as a catalyst for Parishes to add value to their local communities;
- ❖ Regularly report to the Board of Church and Society;
- ❖ Create a Mission Action Plan (MAP) for the group.

### The Ministry of Church Tourism/ Welcome Group is made up of

The Church Tourism/Welcome Officers for the Archdeaconry's of Bedford, Hertford and St Albans. The Officers report to the Board for Church and Society (the Board) . All posts are voluntary positions.

### Three Year Plan 2015 – 2018

It is our intention, in the next three years, to undertake the following tasks:

- Continue to organise "Open Church Sunday" in the Diocese, to take place around St Alban-tide each year.
- Following each Open Church Sunday, to review and advise the Board of the results of the day- number of churches participating, comments receive etc.
- Continue to use the services of an administrator for Open Church Sunday administration as required, together with approved Diocesan resources as needed.
- Take advantage of opportunities to share knowledge on how the welcome provided by the Anglican Church in this Diocese can be enhanced, taking advantage of other Dioceses experience as appropriate;
- As requested, to work with Parishes that have put welcome as a goal on their Mission Action Plans (MAPS).
- Re-issue the 2008 Articles of Enquiry survey on churches open during daylight hours, benchmark the current position against it and report to the Board on the findings.
- Before each scheduled meeting, report to the Board on the work completed and in progress.
- Create, seek Board approval and publish a MAP for the group and review it annually.

### Budgetary Control

Expenditure for Church Tourism/ Welcome will come from the Board of Church and Society budget. It will be controlled by the Ministry of Church Tourism/ Welcome Officer for Bedford.