

## Management Accounts for the 12 month period ending 31st December 2008

Previous Year

	2,008 Budget Year to Date £		2008 Actual Year to Date £		Variances (figure in brackets denotes saving) £		2007 Actual £	
<b>(1) CLERGY COSTS - PAROCHIAL MINISTRY</b> (In post 2004-264; 2005-260; 2006-258; 2007-253; 2008-248)								
a. Clergy Stipends	5,284,713		5,159,233		(125,480)		5,096,313	
b. Clergy National Insurance	325,623		289,261		(36,362)		282,949	
c. Clergy Pensions	1,880,088		1,800,025		(80,063)		1,779,866	
i. Clergy Terms of Service costs	0		0		0		0	
d. Housing Assist for Retired Clergy(Vote5)	123,716		106,411		(17,305)		109,702	
e. Removal and Resettlement	158,473		146,647		(11,826)		123,180	
f. University Chaplains	21,916		24,439		2,523		18,064	
g. Other Clergy costs	32,439		40,242		7,803		13,299	
h. Stipend Contribns frm oth denominations	(3,000)		(5,310)		(2,310)		(5,345)	
		7,823,968		7,560,948		(263,020)		7,418,028
<b>(2) HOUSING</b>								
a. Staff Costs	115,400		117,838		2,438		111,698	
<b>Parsonage Houses</b>								
b. Rented Garages	810		486		(324)		949	
c. Water Rates (Parsonages)	75,000		80,301		5,301		57,045	
d. Insurance	73,000		68,679		(4,321)		67,008	
e. Repairs / Excess Insurance- Clergy Houses	450,000		456,932		6,932		473,380	
f. Servicing of Boilers	22,000		21,373		(627)		18,844	
g. Parsonages: Trees	22,000		20,817		(1,183)		43,719	
h. Surveyor's Fees - Parsonages	77,625		77,625		0		75,000	
i. Surveyor's Expenses - Parsonages	3,400		2,719		(681)		1,864	
j. Internal Decorations	12,000		8,497		(3,503)		10,040	
k. Other Professional Fees	3,500		5,529		2,029		9,621	
l. Electronic Registration PH Properties	5,000		4,656		(344)		10,000	
m. Parsonage Property Enhancements	75,000		75,000		0		75,000	
n. Property Ringfenced Fund income	0		0		0		0	
o. External Contribs to Parsonage Housing	(7,000)		(10,853)		(3,853)		(11,398)	
p. Parsonages: Council Tax	527,001		493,578		(33,423)		473,569	
	1,454,736		1,423,177		(31,559)		1,416,339	
q. Board of Finance Properties	117,824		109,579		(8,245)		99,709	
		1,572,560		1,532,756		(39,804)		1,516,048
<b>(3) OTHER MINISTRY COSTS</b>								
a. Archdeacons' Office - Staff costs	163,107		141,189		(21,918)		156,821	
b. Archdeacons' Office - Administration costs	32,074		29,803		(2,271)		26,721	
c. Child Protection Officer - Staff costs	22,147		21,720		(427)		20,796	
d. Child Protection Officer - Administration costs	18,190		15,539		(2,651)		24,846	
e. Contribution to Rural Deans' Expenses	26,522		24,636		(1,886)		25,750	
f. Ordinands' Trng incl Pooling (Vote 1)	426,222		425,417		(805)		405,953	
g. Clergy Legal Defence Scheme	2,320		2,194		(126)		2,252	
h. Widows and Retirement Officers	500		80		(420)		106	
		691,082		660,578		(30,504)		663,245
<b>(4) BOARD FOR CHRISTIAN DEVELOPMENT</b>								
<b>Training for Ordination</b>								
a. Staff costs	66,810		68,718		1,908		63,318	
b. Director of Ordinands - Operating costs	6,225		5,182		(1,043)		6,316	
d. Associate Director of Ordinands - Operating costs	4,520		2,337		(2,183)		3,487	
c. Liturgical Committee	500		1,713		1,213		218	
e. Candidates in Training Support	104,600		92,770		(11,830)		115,658	
f. Collections at Ordination & Conf Servs	(25,000)		(15,248)		9,752		(18,791)	
<b>Ministerial Development Team</b>								
g. Staff costs	123,362		121,169		(2,193)		98,929	
h. Ministerial Development Team	108,532		101,628		(6,904)		72,668	
<b>Youth and Children's Work</b>								
i. Staff costs	84,958		84,636		(322)		82,292	
j. Youth Work - Operating costs	27,355		21,823		(5,532)		19,960	
k. Youth Work - Grants Received	0		0		0		0	
l. Youth Work - Grant to ROP	0		0		0		0	
m. Children's Work - Operating costs	23,345		16,650		(6,695)		16,336	
<b>Stewardship</b>								
n. Staff costs	57,886		57,041		(845)		52,784	
o. Stewardship - Operating costs	7,500		8,824		1,324		5,415	
<b>Other BCD expenditure</b>								
p. Association of Readers	5,350		5,350		0		9,500	
q. Bursaries	3,342		0		(3,342)		0	
r. Diocesan Initiatives in Spirituality	5,400		4,600		(800)		4,243	
s. Hudson Memorial Library	3,440		3,440		(0)		3,495	
t. BCD General Expenses	541		762		221		905	
u. Share of Central Service Costs	28,759		25,791		(2,968)		27,106	
		637,425		607,186		(30,239)		563,839

<b>(5) BOARD FOR CHURCH AND SOCIETY</b>							
<u>Board Administration</u>							
a. Staff costs	100,981		61,409		(39,572)		59,704
b. Pensioner Supplements	1,473		1,610		137		1,483
c. BCS Central Administration costs	12,450		11,841		(609)		7,976
<u>Workplace Ministry</u>							
d. Staff costs	41,784		42,359		575		42,721
e. Workplace Ministry - Operating Costs	19,892		19,892		0		21,072
<u>Interfaith</u>							
f. Staff costs	15,326		15,125		(201)		14,756
g. Interfaith - Operating costs	2,500		2,473		(27)		2,465
<u>Chaplain to the Deaf</u>							
h. Staff costs	0		0		0		0
i. Chaplain to the Deaf - Operating costs	1,100		1,594		494		460
j. Diocesan Environment Officer expenses	0		0		0		0
<u>Dedicated Funds</u>							
k. Pastoral Foundation grant	2,000		2,000		0		2,000
l. Yar's Wood Casework Support Group	700		0		(700)		0
m. Contribution to East of England Churches Network	6,000		6,000		0		5,000
n. Funding of EECN support from External Trusts	(5,000)		(5,000)		0		(5,000)
o. Family Support	2,910		2,910		0		2,000
p. International	2,000		510		(1,490)		1,905
q. Ecumenism	3,500		1,803		(1,697)		3,096
r. BCS / Evangelism Initiatives	0		1,758		1,758		0
s. Funding of Evangelism Initiatives from EIG special grant	0		0		0		0
t. Rural Strategy Group	2,300		344		(1,956)		248
u. Urban Forum	1,030		0		(1,030)		703
v. Programme Groups	4,100		3,173		(927)		3,519
w. Investment Income	(3,950)		(4,697)		(747)		(4,577)
x. Share of Central Service Costs	9,829		8,991		(838)		9,438
		220,925	8,991	174,095	(838)	(46,830)	168,967
<b>(6) ADMINISTRATION &amp; LEGAL</b>							
a. Staff costs	445,374		442,602		(2,772)		422,248
b. Diocesan Office	160,176		144,284		(15,892)		151,893
c. Diocesan Registry costs	110,392		99,052		(11,340)		100,086
d. Contrib frm Ch Commissioners - Registrar	(25,747)		(26,085)		(338)		(24,969)
e. Diocesan Chancellor's retainer	7,210		7,027		(183)		6,809
f. Diocesan Synod	4,000		5,929		1,929		2,084
g. General Synod Meetings	8,500		8,026		(474)		8,408
h. Boards, Committees, & Officers' Expenses	11,814		11,112		(702)		11,167
i. Archivists and Miscellaneous	2,000		2,000		0		2,000
j. Costs reallocated to other Boards	(42,590)		(38,960)		3,630		(40,897)
		681,129	(38,960)	654,987	3,630	(26,142)	638,829
<b>(7) NATIONAL CHURCH REQUIREMENT</b>		518,278		495,036		(23,242)	459,718
<b>(8) COMMUNICATIONS</b>							
a. Staff costs	59,769		59,092		(677)		50,197
b. Administration costs	3,475		3,120		(355)		4,035
c. Communications Projects	9,270		6,900		(2,370)		3,567
d. Information Technology	6,000		6,700		700		823
e. SEE Round and Directory	(795)		2,949		3,744		5,729
		77,719	2,949	78,761	3,744	1,042	64,351
<b>(9) RESOURCES CENTRE</b>							
a. Staff costs	35,317		35,172		(145)		33,712
b. Administration costs	5,100		3,632		(1,468)		3,879
c. Schools and Religious Education	216,048		206,026		(10,022)		203,178
d. Less: Common Fund Management Charge to CFSE	(216,048)		(206,026)		10,022		(203,178)
		40,417	(206,026)	38,804	10,022	(1,613)	37,591
<b>(10) TOTAL EXPENDITURE</b>		<b>12,263,502.52</b>		<b>11,803,151</b>		<b>(460,352)</b>	<b>11,530,616</b>

<b>(11) LESS: SUMS AVAILABLE</b>							
<u>Selective allocations and statutory income</u>							
a. Guaranteed Annuities & Selective Alloc	(15,000)		(13,093)		1,907		(14,308)
b. Fees, Chaplaincies and Trusts	(600,000)		(645,793)		(45,793)		(646,633)
		(615,000)		(658,886)		(43,886)	(660,941)
<u>Income from property and investments</u>							
c1. Glebe Income	(283,500)		(316,558)		(33,058)		(301,544)
c2. Glebe Expenses	71,499		70,278		(1,221)		94,348
d. Income from Lettings and Rents	(110,000)		(137,294)		(27,294)		(160,280)
e1. Investment Income incl. Deposit Interest	(769,900)		(903,260)		(133,360)		(823,618)
e2. Exceptional Interest from Diocesan Stipends Fund Loan	0		(99,713)		(99,713)		0
		(1,091,901)		(1,386,547)		(294,646)	(1,191,094)
<u>Grants and donations received</u>							
f. Subscriptions and Donations	(3,500)		(2,840)		660		(5,011)
g. Legacy Income	(21,000)		(23,799)		(2,799)		(21,651)
h. Grant from EIG (All Churches Trust Ltd)	(100,000)		(119,608)		(19,608)		(102,661)
		(124,500)		(146,247)		(21,747)	(129,323)
<u>Parish share adjustments</u>							
i. Mutual Support Fund Grants	250,000		233,305		(16,695)		218,978
j. Stipend contributions during vacancies	(170,000)		(248,355)		(78,355)		(192,352)
		80,000		(15,050)		(95,050)	26,626
k. Mission Support Fund Transfer		100,000		100,000		0	100,000
l. Additional AB Council Funding		(50,000)		(50,000)		0	0
		(1,701,401)		(2,156,730)		(455,329)	(1,854,732)
<b>(12) EXPENDITURE, NET OF SUMS AVAILABLE</b>		<b>10,562,102</b>		<b>9,646,421</b>		<b>(915,681)</b>	<b>9,675,884</b>
<b>(13) COMMON FUND RECEIPTS</b>							
Current Year		(10,437,103)		(9,526,121)		910,982	(9,435,578)
Prior Years		(100,000)		(103,840)		(3,840)	(172,198)
		(10,537,103)		(9,629,961)		907,142	(9,607,776)
<b>(14) Deficit / (Surplus)</b>		<b>24,999</b>		<b>16,460</b>		<b>(8,539)</b>	<b>68,108</b>

Diocesan Offices									
<b>Assignable Office Costs</b>									
General/ Water Rates(Dioc Office)			14,500		13,037		(1,463)		15,307
Electricity - Holywell Lodge		11,300		4,778		(6,522)		10,856	
Gas - Holywell Lodge		6,025		6,519		494		5,734	
Heat and Light			17,325		11,297		(6,028)		16,590
Cleaning Materials		584		644		60		465	
Window Cleaning		583		378		(205)		699	
Laundry		2,749		2,895		146		2,831	
Contract Cleaners		17,758		18,145		387		18,069	
Cleaning			21,674		22,062		388		22,064
Telephone - Holywell Lodge		9,000		8,445		(555)		8,196	
Internet Connection and Web-hosting		1,081		1,337		256		1,024	
Computer Hardware and Software Maint.		3,185		10,560		7,375		9,963	
IT and Telecomms			13,266		20,342		7,076		19,183
Building Depreciation (Holywell Lodge)		20,000		20,004		4		19,656	
Garden		375		132		(243)		31	
Repairs and Renewals - Admin		1,000		0		(1,000)		0	
Fire Extinguishers		750		258		(492)		250	
Insurance		13,224		11,764		(1,460)		9,911	
Other			35,349		32,158		(3,191)		29,848
			102,114		98,896		(3,218)		102,992
<b>Non Assignable Office Costs</b>									
Postage - Diocesan Office		10,000		9,103		(897)		7,255	
Printing (Admin)		1,000		1,242		242		799	
Stationery (Admin)		6,000		9,071		3,071		9,497	
Photocopier usage - General Office		9,000		(2,618)		(11,618)		4,108	
Photocopier usage - Garden Office		0		326		326		0	
			26,000		17,124		(8,876)		21,659
Staff Development and Training		3,000		2,053		(947)		2,434	
Travel		0		0		0		0	
Audit Fees and Expenses - DBF		17,000		17,135		135		16,758	
Professional Fees		4,100		3,118		(982)		2,969	
			24,100		22,306		(1,794)		22,161
Office and Household Equip under £1000		2,500		2,629		129		1,847	
Computer Equipment under £1000-Admin		2,266		1,138		(1,128)		2,772	
			4,766		3,767		(999)		4,619
Depreciation - Admin		10,918		10,665		(253)		10,481	
Profit / Loss Disposal of Fixed Assets		0		(221)		(221)		(40)	
Publications		750		1,071		321		1,090	
Catering - Holywell Lodge		2,500		2,160		(340)		2,230	
Staff Recruitment - General Admin		3,000		1,629		(1,371)		1,641	
Bank Charges		750		659		(91)		308	
VAT Reclaimed		0		0		0		0	
Miscellaneous - Admin		750		1,212		462		357	
Archives and Storage		0		0		0		0	
Settlement Discount Given		0		0		0		0	
Line Discount Given		0		0		0		0	
Currency Variance		0		0		0		0	
			73,534		60,372		(13,162)		64,506
Sub-Total - Diocesan Officer Assignable and Non-Assignable Costs			175,648		159,268		(16,380)		167,498
Less: Notional Recharge to Diocesan Registry			(15,472)		(14,984)		488		(15,605)
<b>TOTAL "DIOCESAN OFFICE"</b>			160,176		144,284		(15,892)		151,893
			0		0		0		