

## Management Accounts for the 12 month period ending 31st December 2010

Previous Year

	2010 Budget £		2010 Actual £		Variations (figure in brackets denotes saving) £		2009 Actual £	
<b>(1) CLERGY COSTS - PAROCHIAL MINISTRY</b> (In post 2004- 264; 2005-260; 2006-258; 2007-253; 2008-248; 2009-243; 2010-238 )								
a. Clergy Stipends	5,306,888		5,294,406		(12,482)		5,207,744	
b. Clergy National Insurance	327,067		308,792		(18,276)		292,136	
c. Clergy Pensions	2,151,044		2,107,182		(43,862)		1,762,057	
i. Clergy Terms of Service costs	15,000		5,539		(9,461)		0	
d. Housing Assist for Retired Clergy(Vote5)	115,352		123,901		8,549		111,992	
e. Removal and Resettlement	133,988		139,205		5,217		158,384	
f. University Chaplains	26,266		28,837		2,571		26,211	
g. Other Clergy costs	21,824		(16,328)		(38,152)		49,838	
h. Stipend Contribns frm oth denominations	(7,585)		(7,997)		(412)		(7,586)	
		8,089,844		7,983,537		(106,307)		7,600,776
<b>(2) HOUSING</b>								
a. Staff Costs	141,803		142,755		952		139,876	
<b>Parsonage Houses</b>								
b. Rented Garages	522		514		(8)		500	
c. Water Rates (Parsonages)	80,000		82,020		2,020		83,922	
d. Insurance (Parsonage)	82,615		77,427		(5,188)		77,428	
e. Repairs / Excess Insurance-Clergy Houses	526,225		465,382		(60,843)		477,840	
f. Servicing of Boilers	22,000		23,251		1,251		18,676	
g. Parsonages: Trees	24,000		14,795		(9,205)		23,126	
h. Surveyor's Fees - Parsonages	81,409		81,409		0		79,929	
i. Surveyor's Expenses - Parsonages	3,500		1,732		(1,768)		3,107	
j. Internal Decorations	10,000		3,784		(6,216)		14,036	
k. Other Professional Fees	5,000		200		(4,800)		3,698	
l. Land Registration PH Properties	5,000		6,499		1,499		5,032	
m. Parsonage Property Enhancements	100,000		100,000		0		100,000	
n. Property Ringfenced Fund income	(100,000)		(100,000)		0		(62,000)	
o. External Contribs to Parsonage Housing	(11,750)		(9,629)		2,121		(9,614)	
p. Parsonages: Council Tax	523,637		496,300		(27,337)		496,645	
	1,493,961		1,386,439		(107,522)		1,452,201	
q. Board of Finance Properties	131,751		168,075		36,324		101,808	
		1,625,712		1,554,514		(71,198)		1,554,009
<b>(3) OTHER MINISTRY COSTS</b>								
a. Archdeacons' Office - Staff costs	184,482		181,577		(2,905)		174,408	
b. Archdeacons' Office - Administration costs	33,190		30,592		(2,597)		32,556	
c. Child Protection Officer - Staff costs	27,836		27,589		(246)		26,814	
d. Child Protection Officer - Administration costs	30,874		29,226		(1,648)		37,007	
e. Contribution to Rural Deans' Expenses	27,318		24,012		(3,306)		26,017	
f. Ordinands ' Trng excl Pooling (Vote 1)	513,560		517,073		3,513		498,602	
g. Clergy Legal Defence Scheme	2,260		2,137		(123)		2,195	
h. Widows and Retirement Officers	250		220		(30)		133	
i. Clergy Counselling Service	10,000		7,180		(2,820)		10,172	
		829,769		819,606		(10,163)		807,904
<b>(4) BOARD FOR CHRISTIAN DEVELOPMENT</b>								
<u>Training for Ordination</u>								
a. Staff costs	74,015		64,657		(9,357)		55,056	
b. Director of Ordinands - Operating costs	19,370		15,568		(3,802)		5,548	
d. Associate Director of Ordinands - Operating costs	4,400		2,036		(2,364)		1,100	
c. Liturgical Committee	600		425		(175)		595	
e. Candidates in Training Support	96,296		96,551		255		46,519	
f. Collections at Ordination & Conf Servs	(15,000)		(13,971)		1,029		(16,650)	
<u>Ministerial Development Team</u>								
g. Staff costs	141,793		107,390		(34,404)		133,880	
h. Ministerial Development Team	116,720		118,813		2,093		103,151	
<u>Youth and Children's Work</u>								
i. Staff costs	94,394		94,417		23		90,358	
j. Youth Work Admin / Projects - Operating costs	28,015		25,658		(2,357)		23,512	
k. Children's Work Admin/Projects - Operating costs	25,338		22,541		(2,797)		21,005	
<u>Stewardship</u>								
l. Staff costs	68,461		57,319		(11,142)		66,984	
m. Stewardship Admin/Projects - Operating costs	6,858		4,308		(2,551)		3,825	
<u>Other BCD expenditure</u>								
n. Association of Readers	5,500		5,500		0		5,500	
o. Bursaries	3,000		0		(3,000)		0	
p. Hudson Memorial Library	3,543		3,543		0		3,543	
q. BCD General Expenses	800		1,181		381		400	
r. Share of Central Service Costs	28,110		26,077		(2,033)		26,979	
		702,213		632,013		(70,200)		571,305

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Previous Year

	2010 Budget £		2010 Actual £		Variances (figure in brackets denotes saving) £		2009 Actual £	
<b>(5) BOARD FOR CHURCH AND SOCIETY</b>								
<u>Board Administration</u>								
a. Staff costs	118,238		107,783		(10,455)		118,078	
b. Pensioner Supplements	1,750		1,944		194		1,753	
c. BCS Central Administration costs	13,450		9,843		(3,607)		12,203	
<u>Workplace Ministry</u>								
d. Staff costs	55,672		55,719		47		56,794	
e. Workplace Ministry - Operating Costs	23,034		22,671		(363)		21,728	
<u>Interfaith</u>								
f. Staff costs	16,605		16,519		(86)		15,685	
g. Interfaith - Operating costs	2,550		2,516		(34)		2,497	
<u>Chaplain to the Deaf</u>								
h. Staff costs	0		0		0		0	
i. Chaplain to the Deaf - Operating costs	1,600		0		(1,600)		377	
j. Diocesan Environment Officer expenses	500		0		(500)		301	
<u>Dedicated Funds</u>								
k. Pastoral Foundation grant	1,000		1,000		0		2,000	
l. Yari's Wood Casework Support Group	500		206		(294)		78	
m. Contribution to East of England Churches Network	6,500		6,500		0		6,000	
n. Funding of EECN support from External Trusts	(5,500)		(5,500)		0		(5,000)	
o. Family Support	0		0		0		2,500	
p. International	2,500		1,499		(1,001)		1,138	
q. Ecumenism	4,250		3,127		(1,123)		2,872	
r. BCS / Evangelism Initiatives	10,000		10,062		62		2,448	
s. Funding of Evangelism Initiatives from EIG special grant	(10,000)		(10,000)		0		(2,448)	
t. Rural Strategy Group	2,300		706		(1,594)		507	
u. Urban Forum	750		214		(536)		234	
v. Programme Groups	4,100		3,214		(886)		5,240	
w. Investment Income	(3,850)		(4,440)		(590)		(4,909)	
x. Share of Central Service Costs	9,735		9,111		(624)		9,464	
		255,684		232,694		(22,990)		249,540
<b>(6) ADMINISTRATION &amp; LEGAL</b>								
a. Staff costs	536,564		542,513		5,949		528,691	
b. Diocesan Office	164,548		153,461		(11,087)		159,088	
c. Diocesan Registry costs	112,482		131,196		18,714		110,928	
d. Contrib frm Ch Commissioners - Registrar	(28,003)		(28,246)		(243)		(26,760)	
e. Diocesan Chancellor's retainer	7,455		7,622		167		7,329	
f. Diocesan Synod	4,000		3,503		(497)		3,220	
g. General Synod Meetings	8,755		15,489		6,734		8,864	
h. Boards, Committees, & Officers' Expenses	12,850		12,427		(423)		10,399	
i. Archivists and Miscellaneous	2,000		2,000		0		2,500	
j. Costs reallocated to other Boards	(42,185)		(39,482)		2,703		(41,012)	
		778,467		800,483		22,016		763,247
<b>(7) NATIONAL CHURCH REQUIREMENT</b>		492,315		479,278		(13,037)		491,012
<b>(8) COMMUNICATIONS</b>								
a. Staff costs	72,982		71,854		(1,128)		69,664	
b. Administration costs	3,730		2,619		(1,111)		3,539	
c. Communications Projects	7,000		2,988		(4,012)		4,304	
d. Information Technology	35,600		12,768		(22,832)		26,436	
e. SEE Round and Directory	(5,437)		1,631		7,067		3,013	
		113,875		91,860		(22,015)		106,956
<b>(9) RESOURCES CENTRE</b>								
a. Staff costs	41,951		35,422		(6,529)		35,767	
b. Administration costs	4,300		3,560		(740)		3,483	
c. Schools and Religious Education	263,650		253,494		(10,156)		251,722	
d. Less: Common Fund Management Charge to CFSE	(263,650)		(253,494)		10,156		(251,722)	
		46,251		38,982		(7,268)		39,250
<b>(10) TOTAL EXPENDITURE</b>		<b>12,934,131</b>		<b>12,632,967</b>		<b>(301,164)</b>		<b>12,183,999</b>

## Management Accounts for the 12 month period ending 31st December 2010

Previous Year

	2010 Budget £		2010 Actual £		Variances (figure in brackets denotes saving) £		2009 Actual £	
<b>(11) LESS: SUMS AVAILABLE</b>								
<u>Selective allocations and statutory income</u>								
a. Guaranteed Annuities & Selective Alloc	(13,000)		(8,597)		4,403		(11,743)	
b. Fees, Chaplaincies and Trusts	(646,000)		(619,967)		26,033		(645,107)	
		(659,000)		(628,564)		30,436		(656,850)
<u>Income from property and investments</u>								
c1. Glebe Income	(313,800)		(351,932)		(38,132)		(347,887)	
c2. Glebe Expenses	75,270		68,635		(6,635)		142,894	
d. Income from Lettings and Rents	(140,000)		(197,831)		(57,831)		(216,731)	
e. Investment Income incl. Deposit Interest	(792,765)		(824,006)		(31,241)		(787,154)	
		(1,171,295)		(1,305,134)		(133,839)		(1,208,878)
<u>Grants and donations received</u>								
f. Subscriptions and Donations	(3,000)		(1,905)		1,095		(2,991)	
g. Legacy Income	(19,000)		(25,379)		(6,379)		(26,656)	
h. Grant from EIG (All Churches Trust Ltd)	(105,000)		(131,868)		(26,868)		(125,588)	
		(127,000)		(159,152)		(32,152)		(155,235)
<u>Parish share adjustments</u>								
i. Pastoral Aid Support Grants	210,000		210,000		(0)		237,143	
j. Stipend contributions during vacancies	(100,000)		(297,245)		(197,245)		(334,805)	
		110,000		(87,245)		(197,245)		(97,662)
k. Mission Support Fund Transfer		100,000		100,000		0		100,000
l. Mission Suppt Fund subsidy by AB Council		(100,000)		(100,000)		0		(100,000)
m. Additional AB Council Funding		(65,000)		(65,000)		0		(74,440)
		(1,912,295)		(2,245,095)		(332,800)		(2,193,065)
<b>(12) EXPENDITURE, NET OF SUMS AVAILABLE</b>		<b>11,021,836</b>		<b>10,387,872</b>		<b>(633,963)</b>		<b>9,990,934</b>
<b>(13) COMMON FUND RECEIPTS</b>								
Current Year	(10,938,296)		(10,318,282)		620,014		(9,865,195)	
Prior Years	(100,000)		(167,468)		(67,468)		(161,779)	
	(11,038,296)		(10,485,750)		552,546		(10,026,974)	
<b>(14) Deficit / (Surplus)</b>		<b>(16,460)</b>		<b>(97,878)</b>		<b>(81,418)</b>		<b>(36,040)</b>

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Previous Year

	2010 Budget £		2010 Actual £		Variances (figure in brackets denotes saving) £		2009 Actual £	
<b>Diocesan Offices</b>								
<b>Assignable Office Costs</b>								
General/ Water Rates(Dioc Office)		13,831		7,122		(6,709)		14,122
Electricity - Holywell Lodge	8,580		6,787		(1,793)		8,842	
Gas - Holywell Lodge	6,231		7,999		1,768		6,697	
Heat and Light		14,811		14,786		(25)		15,539
Cleaning Materials	684		676		(9)		364	
Window Cleaning	450		624		174		872	
Laundry	3,071		2,970		(100)		2,670	
Contract Cleaners	19,250		19,469		219		18,098	
Cleaning		23,455		23,739		284		22,004
Telephone - Holywell Lodge	9,270		5,145		(4,125)		7,251	
Internet Connection and Web-hosting	1,400		1,156		(244)		1,374	
Computer Hardware and Software Maint.	10,570		11,200		630		7,468	
IT and Telecommms		21,240		17,500		(3,740)		16,093
Building Depreciation (Holywell Lodge)	20,000		20,004		4		20,004	
Garden	250		187		(64)		273	
Repairs and Renewals - Admin	1,000		0		(1,000)		154	
Fire Extinguishers	500		191		(309)		0	
Insurance	12,000		16,697		4,697		15,919	
Other		33,750		37,078		3,328		36,350
		107,087		100,225		(6,862)		104,108
<b>Non Assignable Office Costs</b>								
Postage - Diocesan Office	9,000		7,077		(1,923)		7,815	
Printing (Admin)	0		0		0		(9)	
Stationery (Admin)	11,000		11,114		114		7,345	
Photocopier usage - General Office	5,000		6,829		1,829		8,221	
Photocopier usage - Garden Office	0		0		0		(6)	
		25,000		25,019		19		23,366
Staff Development and Training	3,000		2,746		(254)		2,120	
Travel	0		0		0		0	
Audit Fees and Expenses - DBF	18,178		18,656		478		17,528	
Professional Fees	3,308		3,125		(183)		3,150	
		24,486		24,527		40		22,798
Office and Household Equip under £1000	2,500		1,248		(1,252)		1,077	
Computer Equipment under £1000-Admin	2,500		3,256		756		2,454	
		5,000		4,504		(496)		3,531
Depreciation - Admin	11,100		8,737		(2,363)		9,143	
Profit / Loss Disposal of Fixed Assets	0		(20)		(20)		6,568	
Publications	1,100		613		(487)		644	
Catering - Holywell Lodge	2,500		1,986		(514)		2,199	
Staff Recruitment - General Admin	3,000		0		(3,000)		0	
Bank Charges	750		2,258		1,508		1,509	
Miscellaneous - Admin	750		798		48		996	
		73,686		68,422		(5,265)		70,754
Sub-Total - Diocesan Officer Assignable and Non-Assignable Costs		180,773		168,647		(12,126)		174,862
Less: Notional Recharge to Diocesan Registry		(16,225)		(15,186)		1,039		(15,774)
<b>TOTAL "DIOCESAN OFFICE"</b>		164,548		153,461		(11,087)		159,088