

DIOCESE OF ST. ALBANS

Management Accounts for the 12 month period ending 31st December 2014

Previous Year

	2014 Budget Year to Date £		2014 Actual Year to Date £		Variances (figure in brackets denotes saving) £		2013 Actual £	
(1) CLERGY COSTS - PAROCHIAL MINISTRY (In post 2009-243; 2011-238; 2012-238; 2013-238)								
a. Clergy Stipends	5,843,183		5,726,015		(117,168)		5,547,816	
b. Clergy National Insurance	474,237		448,753		(25,484)		431,593	
c. Clergy Pensions	2,025,104		1,965,565		(59,539)		1,878,672	
e. Housing Assist for Retired Clergy(Vote5)	152,192		148,947		(3,245)		147,759	
f. Removal and Resettlement	168,730		189,184		20,454		184,404	
g. University Chaplains	34,494		34,720		226		33,065	
h. Other Clergy costs	31,157		(1,049)		(32,206)		35,088	
i. Stipend Contribns frm oth denominations	(8,000)		(8,756)		(756)		(8,576)	
		8,721,097		8,503,379		(217,718)		8,249,821
(2) HOUSING								
a. Estates Dept Staff Costs	169,326		199,193		29,867		162,936	
Parsonage Houses								
b. Parsonage Rented Garages	622		-		(622)		696	
c. Parsonage Water Rates	90,635		98,475		7,840		82,100	
d. Parsonage Insurance	82,347		81,813		(534)		80,732	
e. Repairs / Excess Insurance-Clergy Houses	520,300		466,945		(53,355)		424,586	
f. Parsonage Servicing of Boilers	25,000		10,703		(14,297)		16,491	
g. Parsonages: Trees	22,500		43,052		20,552		46,934	
h. Parsonages Surveyor's Fees	94,249		94,249		-		91,415	
i. Parsonages Surveyor's Expenses	3,200		3,470		270		2,400	
j. Parsonage Internal Decorations	15,000		17,036		2,036		14,935	
k. Parsonage Other Professional Fees	3,000		4,154		1,154		337	
l. Land Registration PH Properties	3,000		323		(2,677)		695	
m. Parsonage Property Enhancements	135,000		135,000		-		135,000	
n. Property Ringfenced Fund income	(100,000)		(100,000)		-		(90,000)	
o. External Contribs to Parsonage Housing	(10,000)		(4,501)		5,499		(6,606)	
p. Parsonages: Council Tax	529,744		512,317		(17,427)		495,074	
	1,583,923		1,562,229		(21,694)		1,457,725	
q. Board of Finance Properties	124,715		166,849		42,134		116,576	
		1,708,638		1,729,078		20,440		1,574,301
(3) OTHER MINISTRY COSTS								
a. Archdeacons' Staff costs	203,608		202,908		(700)		193,788	
b. Archdeacons' Office - Administration costs	34,725		32,174		(2,551)		31,285	
c. Safeguarding Officer Staff costs	42,736		45,737		3,001		41,141	
d. Safeguarding Officer - Administration costs	14,875		9,512		(5,363)		16,553	
e. Contribution to Rural Deans' Expenses	27,864		26,034		(1,830)		27,193	
f. National Ordinands Training costs ("Vote 1" + "Pooling cha	515,306		493,700		(21,606)		500,297	
g. Clergy Legal Defence Scheme	2,305		122		(2,183)		244	
h. Widows and Retirement Officers	250		296		46		45	
i. Bishop's Office Supplement	10,000		3,000		(7,000)		-	
j. Clergy Counselling Service	10,000		14,653		4,653		11,035	
		861,669		828,136		(33,533)		821,581
(4) COUNCIL FOR DISCIPLESHIP & MINISTRY								
<u>Vocations and Ordinands Team</u>								
a. Vocations & Ordinands Staff Costs	77,137		78,456		1,319		74,254	
b. Vocations and Ordinands Team - Operating costs	16,200		14,683		(1,517)		12,511	
c. Candidates in Training Support	215,000		178,208		(36,792)		204,848	
d. Collections at Ordination & Conf Servs	(13,000)		(21,298)		(8,298)		(24,572)	
<u>Ministerial Development Team</u>								
e. Ministerial Development Team Staff Costs	142,774		147,950		5,176		124,612	
f. CfDM - Ministerial Development Team - Operating costs	124,480		101,389		(23,091)		107,585	
g. Clergy Study Days	49,750		43,006		(6,744)		48,457	
<u>Parish Development Team</u>								
h. Parish Development Team Staff Costs	274,882		286,004		11,122		268,979	
i. Parish Development Team - Operating Costs	7,880		5,187		(2,693)		6,823	
j. Parish Development Team - Project Costs	11,700		6,307		(5,393)		6,901	
<u>Youth and Children's Work</u>								
k. CfDM - Youth Work Admin - Operating costs	24,600		22,511		(2,089)		18,224	
l. CfDM - Children's Work Admin/Projects - Operating costs	12,150		11,826		(324)		8,508	
<u>Stewardship</u>								
m. CfDM - Stewardship Admin/Projects - Operating costs	5,400		2,327		(3,073)		4,558	
<u>Other CfDM activities</u>								
n. Association of Readers	6,000		6,000		-		6,000	
o. Bursaries	2,000		-		(2,000)		-	
p. Hudson Memorial Library	3,543		3,543		-		3,543	
q. CfDM - General Expenses	1,100		472		(628)		259	
r. Share of Central Service Costs	25,164		24,731		(433)		24,095	
		986,760		911,302		(75,458)		895,585

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(5) BOARD FOR CHURCH AND SOCIETY								
<u>Board Administration</u>								
a. BCS Staff	134,850		128,442		(6,408)		113,886	
b. Pensioner supplements	2,350		2,379		29		2,280	
c. BCS Central Administration costs	10,560		10,858		298		10,305	
<u>Workplace Ministry</u>								
d. Workplace Ministry Staff	66,476		71,695		5,219		64,527	
e. Grant to Ecumenical Partnership-(EPI)	25,339		56,988		31,649		29,842	
<u>Interfaith</u>								
f. Interfaith Staff costs	17,759		6,542		(11,217)		10,119	
g. Interfaith - Operating costs	3,800		2,014		(1,786)		2,550	
<u>Chaplain to the Deaf</u>								
h. Staff costs	-		-		-		-	
i. Chaplain to the Deaf - Operating costs	1,200		-		(1,200)		260	
j. Diocesan Environment Officer expenses	500		-		(500)		32	
<u>Dedicated Funds</u>								
l. Environment Grants	4,000		2,633		(1,367)		600	
m. Flagship Mission Projects (Bd for C & S)	15,000		15,000		-		15,000	
n. Living God's Love	5,500		9,777		4,277		4,556	
o. Yarl's Wood Casework Support Group	300		-		(300)		-	
p1 E of England Faiths Council	-		-		-		1,625	
p2 Funding of EECN support from External Trusts	-		-		-		(3,375)	
q. International Links (CPWM / CLG)	6,000		5,963		(37)		5,805	
r. Ecumenism	4,800		3,308		(1,492)		3,280	
s1 Evangelism Initiatives	7,500		4,288		(3,212)		5,152	
s2 Alloc AB Council Mission Grant - BCS	(2,000)		-		2,000		(2,000)	
t. Rural Strategy Group	3,000		1,153		(1,847)		1,001	
u. Urban Forum	300		-		(300)		120	
v. Programme Groups	9,100		3,734		(5,366)		3,439	
w. Investment Income	(4,465)		(4,584)		(119)		(4,580)	
x. Central Service costs reallocated to BCS	8,388		8,244		(144)		8,032	
		320,257		328,434		8,177		272,456
(6) ADMINISTRATION & LEGAL								
a. Administration and Legal Staff costs	653,559		671,995		18,436		620,414	
b. Diocesan Offices	179,064		179,870		806		173,463	
c. Diocesan Registry costs	105,521		86,981		(18,540)		103,727	
d. Contrib Ch Comms - Legal Officer Fees	(31,918)		(31,613)		305		(31,160)	
e. Diocesan Chancellor's retainer	8,552		8,839		287		8,573	
f. Diocesan Synod	4,500		3,040		(1,460)		2,950	
g. General Synod Meetings	11,497		12,190		693		9,769	
h. Boards, Committees, & Officers' Expenses	13,200		12,752		(448)		10,965	
i. Archivists and Miscellaneous	3,000		6,000		3,000		2,875	
j. Central costs reallocated to Oth Boards	(41,940)		(45,340)		(3,400)		(40,159)	
		905,035		904,714		(321)		861,417
(7) NATIONAL CHURCH REQUIREMENT		449,241		447,303		(1,938)		455,574
(8) COMMUNICATIONS AND INFORMATION TECHNOLOGY								
a. Staff costs	141,412		152,626		11,214		136,492	
b. Communications Office Administration Costs	4,715		3,604		(1,111)		2,767	
c. Communications Projects	12,775		6,815		(5,960)		16,046	
f. Anniversary Celebrations (Celebrate 100)	15,000		15,000		-		20,697	
d. SEE Round AND Directories	(3,600)		(3,476)		124		(2,752)	
e. Information Technology	22,150		37,550		15,400		21,757	
		192,452		212,119		19,667		195,007
(9) CHURCH SCHOOLS								
a. Staff costs	-		-		-		-	
b. Administration costs	-		-		-		-	
a. Common Fund subvention	10,000		10,000		-		10,000	
b. Schools and Religious Education	366,724		381,691		14,967		349,022	
c. Less: Common Fund Management Charge to CFSE and g	(366,724)		(381,691)		(14,967)		(349,022)	
		10,000		10,000		-		10,000
(10) TOTAL EXPENDITURE		14,155,149		13,874,465		(280,684)		13,335,742

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(11) LESS: SUMS AVAILABLE								
<u>Selective allocations and statutory income</u>								
a. Guaranteed Annuities & Selective Alloc	(8,500)		(6,673)		1,827		(6,870)	
b. Fees, Chaplaincies and Trusts	(627,000)	(635,500)	(771,551)	(778,224)	(144,551)	(142,724)	(767,101)	(773,971)
<u>Income from property and investments</u>								
c1. Glebe Income	(394,000)		(439,627)		(45,627)		(393,233)	
c2. Glebe Expenses	136,550		210,061		73,511		428,064	
d. Income from Lettings and Rents	(255,000)		(294,174)		(39,174)		(273,307)	
e. Investment Income	(753,000)		(752,071)		929		(667,555)	
		(1,265,450)		(1,275,811)		(10,361)		(906,031)
<u>Grants and donations received</u>								
f. Subscriptions and Donations	(1,500)		(1,328)		172		(2,527)	
g. Legacy and PCC Trust Income	(45,000)		(54,913)		(9,913)		(44,903)	
h. Grant from EIG (Allchurches Trust Ltd)	(135,000)		(139,846)		(4,846)		(133,187)	
		(181,500)		(196,087)		(14,587)		(180,617)
<u>Parish share adjustments</u>								
i. Pastoral Aid Support Grants	300,000		235,970		(64,030)		215,474	
j. Stipend contributions during vacancies	-		-		-		-	
		300,000		235,970		(64,030)		215,474
k. Mission Support Fund Transfer		100,000		100,000		-		100,000
l. Mission Suppt Fund subsidy by AB Council		(100,000)		(100,000)		-		(100,000)
m. Additional AB Council Funding		(74,000)		(52,000)		22,000		(74,000)
		(1,856,450)		(2,066,152)		(209,702)		(1,719,145)
(12) EXPENDITURE, NET OF SUMS AVAILABLE		12,298,699		11,808,313		(490,386)		11,616,597
(13) COMMON FUND RECEIPTS								
Current Year	(12,248,699)		(11,884,161)		364,538		(11,561,581)	
Prior Years	(50,000)		(56,069)		(6,069)		(69,307)	
	(12,298,699)		(11,940,230)		358,469		(11,630,888)	
(14) Deficit / (Surplus)		-		(131,917)		(131,917)		(14,291)

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Diocesan Offices								
 Assignable Office Costs								
General/ Water Rates(Dioc Office)		14,887		17,761		2,874		14,854
Electricity - Holywell Lodge	8,020		6,265		(1,755)		6,706	
Gas - Holywell Lodge	6,440		6,478		38		7,748	
Heat and Light		14,460		12,743		(1,717)		14,454
Cleaning Materials	807		1,199		392		1,359	
Window Cleaning	391		249		(142)		125	
Laundry	3,153		3,682		529		3,523	
Contract Cleaners	19,845		19,615		(230)		19,466	
Cleaning		24,196		24,745		549		24,473
Telephone - Holywell Lodge	8,000		4,028		(3,972)		6,535	
IT - Internet Connection	2,029		2,322		293		1,683	
Diocesan Annual Report	1,122		1,000		(122)		1,199	
IT and Telecomms		11,151		7,350		(3,801)		9,417
Professional Fees	3,870		8,888		5,018		3,839	
Audit Fees and Expenses - DBF	20,000		20,000		-		18,320	
Fees		23,870		28,888		5,018		22,159
Building Depreciation (Holywell Lodge)	20,000		20,000		-		20,004	
Garden	450		1,128		678		1,189	
Repairs and Renewals - Admin	500		-		(500)		-	
Fire Extinguishers	500		664		164		410	
Insurance	20,000		18,618		(1,382)		17,533	
Other		41,450		40,410		(1,040)		39,136
		130,014		131,897		1,883		124,493
 Non Assignable Office Costs								
Postage - Diocesan Office	9,217		7,157		(2,060)		8,872	
Printing (Admin)	-		-		-		-	
Stationery (Admin)	10,000		8,002		(1,998)		8,136	
Photocopier usage	5,777		8,047		2,270		9,709	
		24,994		23,206		(1,788)		26,717
Staff Development and Training	3,250		4,195		945		2,577	
		3,250		4,195		945		2,577
Office and Household Equip under £1000	500		1,272		772		451	
Computer Equipment under £1000-Admin	2,500		766		(1,734)		1,480	
		3,000		2,038		(962)		1,931
Depreciation - Admin		8,000		9,031		1,031		8,325
Profit / Loss Disposal of Fixed Assets		-		(300)		(300)		(395)
Publications		654		864		210		761
Catering - Holywell Lodge		2,372		3,144		772		2,791
Staff Recruitment - General Admin		3,000		2,513		(487)		2,722
Bank Charges		2,780		2,473		(307)		2,838
VAT Reclaimed		-		-		-		-
Miscellaneous - Admin		1,000		809		(191)		703
		49,050		47,973		(1,077)		48,970
Sub-Total - Diocesan Officer Assignable and Non-Assignable Costs		179,064		179,870		806		173,463
Less: Notional Recharge to Diocesan Registry		-		-		-		-
TOTAL "DIOCESAN OFFICE"		179,064		179,870		806		173,463