

## Management Accounts for the 12 month period ending 31st December 2017

Previous Year

	2017		2017		Variances		2016	
	Budget Year to Date £		Actual Year to Date £		(figure in brackets denotes saving) £		Actual Annual £	
<b>(1) CLERGY COSTS - PAROCHIAL MINISTRY</b> (In post 2014-238.5; 2015-240; 2016-242.5; 2017- 243)								
a. Clergy Stipends	6,248,277		6,051,812		(196,465)		5,896,521	
b. Clergy National Insurance	524,142		514,861		(9,281)		473,937	
c. Clergy Pensions	2,267,919		2,207,518		(60,401)		2,114,555	
d. Housing Assist for Retired Clergy(Vote5)	170,156		170,155		(1)		162,751	
e. Removal and Resettlement	168,173		213,230		45,058		239,209	
f. University Chaplains	37,895		38,106		212		37,230	
g. Other Clergy costs	45,467		29,938		(15,529)		30,940	
h. Stipend Contribns frm oth denominations	(8,500)		(7,885)		615		-	
		<b>9,453,528</b>		<b>9,217,735</b>		<b>(235,793)</b>		<b>8,955,143</b>
<b>(2) HOUSING</b>								
a. Estates Dept Staff Costs	188,668		165,586		(23,082)		168,869	
<b>Parsonage Houses</b>								
b. Repairs / Excess Insurance-Clergy Houses	448,000		575,127		127,127		459,520	
c. Parsonages: Servicing of Boilers	21,000		18,981		(2,019)		17,453	
d. Parsonages: Trees	37,000		39,079		2,079		30,164	
Parsonage Repairs sub-total	506,000		633,186		127,186		507,137	
<b>Other Direct Parsonage Expenditure</b>								
e. Rented Garages	-		-		-		-	
f. Parsonage Water Rates	91,711		85,877		(5,834)		96,450	
g. Parsonage Insurance	89,756		74,047		(15,709)		86,304	
h. Parsonages: Internal Decorations	17,000		17,725		725		14,557	
i. Parsonages: Council Tax	491,599		550,949		59,350		514,745	
Other Direct Expenditure sub-total	690,066		728,599		38,533		712,055	
<b>Indirect Parsonage Expenditure</b>								
j. Parsonages: Surveyor's Fees	101,640		101,640		-		100,435	
k. Parsonages: Surveyor's Expenses	3,000		2,836		(164)		3,606	
l. Parsonages: Other Professional Fees	5,000		8,278		3,278		1,233	
m. Parsonages: Land Registration	900		1,237		337		1,016	
n. Parsonages: Utility Costs in Vacancies	13,000		10,366		(2,634)		17,898	
o. Parsonage Property Enhancements	135,000		135,000		-		135,000	
p. Property Ringfenced Fund income	(105,000)		(105,000)		-		(100,000)	
q. External Contribs to Parsonage Housing	(5,000)		(2,167)		2,833		-	
Indirect Parsonage Expenditure sub-total	148,540		152,190		3,650		159,188	
<b>Total Parsonage Houses</b>	<b>1,533,274</b>		<b>1,679,561</b>		<b>146,287</b>		<b>1,547,249</b>	
r. Corporate Property Repairs	135,325		148,463		13,138		148,922	
s. First Post Curate - Housing	145,116		64,826		(80,290)		97,596	
<b>Total Total Board of Finance Properties</b>	<b>280,441</b>		<b>213,289</b>		<b>(67,152)</b>		<b>246,518</b>	
		<b>1,813,715</b>		<b>1,892,850</b>		<b>79,135</b>		<b>1,793,767</b>
<b>(3) OTHER MINISTRY COSTS</b>								
a. Archdeacons' Staff costs	207,554		195,251		(12,304)		199,745	
b. Archdeacons' Office - Administration costs	32,755		29,448		(3,307)		27,029	
c. Safeguarding Officer Staff costs	82,894		60,190		(22,704)		51,437	
d. Safeguarding Officer - Administration costs	5,000		13,785		8,785		8,074	
e. Safeguarding - CCPAS charges	13,500		11,148		(2,352)		11,670	
f. Contribution to Rural Deans' Expenses	70,000		36,238		(33,762)		39,687	
g. National Ordinands Training costs ("Vote 1" + "Pooling charge")	590,364		590,288		(76)		565,793	
h. Clergy Legal Defence Scheme	1,000		182		(818)		143	
i. Widows and Retirement Officers	-		-		-		-	
j. Bishop's Office Supplement	-		-		-		-	
k. Clergy Counselling Service	17,500		12,683		(4,818)		11,142	
		<b>1,020,568</b>		<b>949,213</b>		<b>(71,355)</b>		<b>914,720</b>
<b>(4) COUNCIL FOR DISCIPLESHIP &amp; MINISTRY</b>								
<b>Staffing and administration</b>								
a. Stipends salaries and on-costs (VO)	102,470		97,729		(4,741)		84,599	
b. Stipends salaries and on-costs (MDT)	151,726		147,093		(4,633)		130,298	
<b>Vocations and ordination</b>								
c. Vocations and Ordinands Team - Operating costs	23,300		19,251		(4,049)		14,821	
d. Candidates in Training Support	166,500		152,197		(14,303)		197,686	
e. Collections at Ordination & Conf Servs	(18,500)		(12,421)		6,079		(18,391)	
<b>Ministry Development</b>								
f. Ministry: Ministerial Development Team - Operating costs	132,500		116,142		(16,358)		103,145	
g. Archdeaconry Study Days	4,000		(100)		(4,100)		4,124	
h. Clergy Study Days	31,000		41,420		10,420		32,471	
i. Association of Readers	5,000		5,000		-		6,000	
j. Bursaries	-		-		-		80	
k. Easter Monday Pilgrimage	1,000		167		(833)		273	
l. Hudson Memorial Library	3,543		1,805		(1,738)		3,543	
m. CFDM General Expenses	550		724		174		860	
<b>Other allocations</b>								
n. Share of Central Service Costs	17,518		26,917		9,399		24,243	
		<b>620,607</b>		<b>595,924</b>		<b>(24,683)</b>		<b>583,753</b>

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Previous Year

	2017 Budget Year to Date £		2017 Actual Year to Date £		Variances (figure in brackets denotes saving) £		2016 Actual Annual £	
<b>(5) BOARD FOR CHURCH AND SOCIETY</b>								
<u>Staffing and administration</u>								
a. Stipends salaries and on-costs	443,916		380,135		(63,781)		471,754	
b. Administration Costs	18,390		13,266		(5,124)		16,832	
<u>Mission Channels</u>								
c. Youth	22,600		15,170		(7,430)		20,411	
d. Children	10,900		5,585		(5,315)		5,466	
e. Interfaith	38,850		36,393		(2,457)		49,104	
f. Resourcing and Stewardship	24,700		17,909		(6,791)		20,787	
g. Community Engagement	69,449		49,124		(20,325)		37,920	
j. Fresh Expressions (FXC)	-		16,709		16,709		-	
<u>Other allocations</u>								
h. Investment Income	(4,465)		(4,725)		(260)		(3,927)	
i. Cntrl Serv costs allocated in BCS (Dr)	17,517		8,972		(8,545)		8,081	
		641,857		538,538		(103,319)		626,428
<b>(6) ADMINISTRATION &amp; LEGAL</b>								
<u>Staffing and administration</u>								
a. Administration and Legal Staff costs	636,083		606,095		(29,988)		612,449	
b. Diocesan Offices	172,750		166,327		(6,423)		160,378	
	808,833		772,422		(36,411)		772,828	
<u>Governance</u>								
c. Audit Fees and Expenses - DBF	22,000		26,580		4,580		21,600	
d. Diocesan Registry costs	45,203		44,457		(746)		40,500	
e. Faculty Fees	35,000		33,510		(1,490)		31,585	
f. Diocesan Chancellor's retainer	9,500		10,437		937		9,223	
g. Diocesan Synod	4,750		2,644		(2,106)		1,137	
h. General Synod Meetings	10,000		8,375		(1,625)		11,442	
i. Boards, Committees, & Officers' Expenses	12,000		13,346		1,346		13,405	
j. Archivists and Miscellaneous	6,000		6,000		-		6,000	
	144,453		145,348		895		134,893	
k. Cntrl costs reallocated to Oth Boards(Cr)	(43,794)		(49,348)		(5,554)		(44,446)	
		909,492		868,423		(41,069)		863,275
<b>(7) NATIONAL CHURCH REQUIREMENT</b>		461,769		461,769		(0)		453,682
<b>(8) COMMUNICATIONS AND INFORMATION TECHNOLOGY</b>								
<u>Staffing and administration</u>								
a. Staff costs	182,885		175,326		(7,559)		168,466	
b. Communications Office Administration Costs	4,565		3,377		(1,188)		4,044	
<u>Activities</u>								
c. Communications Projects	9,110		4,292		(4,818)		10,566	
d. SEE Round AND Directories	-		1,224		1,224		(24)	
e. Information Technology	62,329		46,113		(16,216)		44,661	
		258,889		230,332		(28,557)		227,714
<b>(9) CHURCH SCHOOLS</b>								
a. Staff costs	-		-		-		-	
b. Administration costs	-		-		-		-	
c. Common Fund subvention	20,000		20,000		-		10,000	
d. Schools and Religious Education	419,519		413,705		(5,814)		360,366	
e. Less: Common Fund Management Charge to CFSE and grant received	(419,519)		(413,705)		5,814		(360,366)	
		20,000		20,000		-		10,000
<b>(10) TOTAL EXPENDITURE</b>		15,200,425		14,774,782		(425,642)		14,428,481

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	2017 Budget Year to Date £		2017 Actual Year to Date £		Variances (figure in brackets denotes saving) £		2016 Actual Annual £	
<b>(11) LESS: SUMS AVAILABLE</b>								
<u>Selective allocations and statutory income</u>								
a. Guaranteed Annuities & Selective Alloc	(6,000)		(4,673)		1,327		(5,673)	
b. Fees, Chaplaincies and Trusts	(813,000)	(819,000)	(736,156)	(740,829)	76,844	78,171	(739,231)	(744,904)
<u>Income from property and investments</u>								
c1. Glebe Income	(420,000)		(432,778)		(12,778)		(447,899)	
c2. Glebe Expenses	160,000		141,692		(18,308)		127,341	
d. Net income from Lettings and Rents	(350,000)		(312,690)		37,310		(271,480)	
e. Comm Fnd Investment Income	(630,000)	(1,240,000)	(639,735)	(1,243,512)	(9,735)	(3,512)	(568,486)	(1,160,524)
<u>Grants and donations received</u>								
f. Subscriptions and Donations	(3,500)		(748)		2,752		(753)	
g. Transfer in of Legacy & PCC Trust Income	(50,000)		(48,190)		1,810		(48,367)	
h. Grant from EIG (Allchurches Trust Ltd)	(145,000)	(198,500)	(146,926)	(195,864)	(1,926)	2,636	(146,926)	(196,046)
<u>Parish share adjustments</u>								
i. Pastoral Aid Support Grants	275,000	275,000	198,103	198,103	(76,897)	(76,897)	233,907	233,907
j. Stipend contributions during vacancies	-		-		-		-	
k. Mission Support Fund Transfer	-		-		-		-	100,000
l. Mission Suppt Fund subsidy by AB Council	-		-		-		-	(100,000)
m. Additional AB Council Funding	-		-		-		-	-
m. Transfer from CCFS	-		-		-		-	-
	(1,982,500)		(1,982,103)		397		(1,867,567)	
<b>(12) EXPENDITURE, NET OF SUMS AVAILABLE</b>	13,217,925		12,792,679		(425,245)		12,560,914	
<b>(13) COMMON FUND RECEIPTS</b>								
Current Year	(13,152,925.09)		(12,648,830.13)		504,094.96		(12,502,323)	
Prior Years	(65,000.00)		(60,851.50)		4,148.50		(131,428)	
	(13,217,925)		(12,709,682)		508,243		(12,633,751)	
<b>(14) Deficit / (Surplus)</b>	(0)		82,998		82,998		(72,837)	

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Previous Year

	2017 Budget Year to Date £		2017 Actual Year to Date £		Variances (figure in brackets denotes saving) £		2016 Actual Annual £	
<b>Diocesan Offices</b>								
<b>Assignable Office Costs</b>								
General/ Water Rates(Dioc Office)		12,500		16,491		3,991		13,548
Electricity - Holywell Lodge	6,000		6,133		133		4,813	
Gas - Holywell Lodge	7,000		5,232		(1,768)		5,856	
Heat and Light		13,000		11,366		(1,634)		10,669
Cleaning Materials	1,200		661		(539)		1,043	
Window Cleaning	150		-		(150)		-	
Laundry	4,000		4,244		244		4,193	
Contract Cleaners	23,000		23,988		988		24,444	
Cleaning		28,350		28,893		543		29,681
Telephone - Holywell Lodge	8,760		9,231		471		4,580	
Diocesan Annual Report	1,250		809		(441)		872	
IT and Telecomms		10,010		10,040		30		5,452
Professional Fees	8,000		8,546		546		6,610	
Fees		8,000		8,546		546		6,610
Building Depreciation (Holywell Lodge)	20,000		20,000		-		20,000	
Garden	1,200		855		(345)		1,234	
Repairs and Renewals - Admin	-		-		-		-	
Fire Extinguishers	700		-		(700)		345	
Insurance	20,000		20,789		789		20,160	
Other		41,900		41,644		(256)		41,739
		113,760		116,980		3,220		107,698
<b>Non Assignable Office Costs</b>								
Postage - Diocesan Office	9,000		7,336		(1,664)		8,186	
Printing (Admin)	-		-		-		-	
Stationery (Admin)	5,000		7,574		2,574		7,612	
Photocopier usage - General Office	7,000		4,996		(2,004)		5,568	
		21,000		19,907		(1,093)		21,366
Staff Development and Training	6,000		4,549		(1,451)		3,798	
		6,000		4,549		(1,451)		3,798
Office and Household Equip under £1000	1,000		658		(342)		1,487	
Computer Equipment under £1000-Admin	1,500		1,391		(109)		2,096	
		2,500		2,049		(451)		3,583
Depreciation - Admin		16,240		11,459		(4,781)		15,454
Profit / Loss Disposal of Fixed Assets		-		(1,500)		(1,500)		(375)
Publications		1,000		154		(846)		270
Catering - Holywell Lodge		4,000		3,870		(130)		3,582
Staff Recruitment - General Admin		5,000		4,691		(309)		1,012
Bank Charges		2,500		3,318		818		3,178
VAT Reclaimed		-		-		-		-
Miscellaneous - Admin		750		850		100		814
Currency Variance		-		-		-		-
		58,990		49,347		(9,643)		52,680
Sub-Total - Diocesan Officer Assignable and Non-Assignable Costs		172,750		166,327		(6,423)		160,378
Less: Notional Recharge to Diocesan Registry		-		-		-		-
<b>TOTAL "DIOCESAN OFFICE"</b>		172,750		166,327		(6,423)		160,378
						0		