

Management Accounts for the 12 month period ending 31st December 2018

Previous Year

	2018 Budget Year to Date £		2018 Actual Year to Date £		Variances (figure in brackets denotes saving) £		2017 Actual Annual £	
(1) CLERGY COSTS - PAROCHIAL MINISTRY (Headcount: 2016-242.5; 2017- 243; 2018 -244)								
a. Clergy Stipends	6,411,286		6,112,044		(299,242)		6,051,812	
b. Clergy National Insurance	559,708		524,505		(35,203)		514,861	
c. Clergy Pensions	2,308,240		2,143,511		(164,729)		2,207,518	
d. Housing Assist for Retired Clergy(Vote5)	177,381		177,380		(1)		170,155	
e. Removal and Resettlement	200,000		194,395		(5,605)		213,230	
f. University Chaplains	38,349		39,218		870		38,106	
g. Other Clergy costs	54,747		50,720		(4,027)		29,938	
h. Stipend Contribns frm oth denominations	-		(6,416)		(6,416)		(7,885)	
		9,749,711		9,235,356		(514,354)		9,217,735
(2) HOUSING								
a. Estates Dept Staff Costs	191,052		174,582		(16,470)		165,586	
Parsonage Houses								
b. Repairs / Excess Insurance-Clergy Houses	468,967		393,847		(75,120)		575,127	
c. Parsonages: Servicing of Boilers	22,000		20,364		(1,636)		18,981	
d. Parsonages: Trees	30,000		29,960		(40)		39,079	
Parsonage Repairs sub-total	520,967		444,171		(76,796)		633,186	
Other Direct Parsonage Expenditure								
e. Rented Garages					-			
f. Parsonage Water Rates	96,494		100,211		3,717		85,877	
g. Parsonage Insurance	79,000		72,469		(6,531)		74,047	
h. Parsonages: Internal Decorations	17,000		6,316		(10,684)		17,725	
i. Parsonages: Council Tax	536,000		534,659		(1,341)		550,949	
Other Direct Expenditure sub-total	728,494		713,655		(14,839)		728,599	
Indirect Parsonage Expenditure								
j. Parsonages: Surveyor's Fees	104,171		104,171		(0)		101,640	
k. Parsonages: Surveyor's Expenses	3,500		10,458		6,958		2,836	
l. Parsonages: Other Professional Fees	7,000		7,613		613		8,278	
m. Parsonages: Land Registration	900		2,052		1,152		1,237	
n. Parsonages: Utility Costs in Vacancies	18,000		16,251		(1,749)		10,366	
o. Parsonage Property Enhancements	135,000		135,000		-		135,000	
p. Property Ringfenced Fund income	(130,000)		(130,000)		-		(105,000)	
q. External Contribns to Parsonage Housing	(2,200)		(1,706)		494		(2,167)	
Indirect Parsonage Expenditure sub-total	136,371		143,838		7,467		152,190	
Total Parsonage Houses	1,576,884		1,476,247		(100,637)		1,679,561	
r. Corporate Property Repairs	140,964		107,147		(33,817)		148,463	
s. First Post Curate - Housing	130,000		165,895		35,895		64,826	
t. Total Total Board of Finance Properties	270,964		273,042		2,078		213,289	
u. Net income from Lettings and Rents	(320,000)		(368,068)		(48,068)		(312,690)	
		1,527,848		1,381,222		(146,627)		1,580,160
(3) OTHER MINISTRY COSTS								
a. Archdeacons and their office staff costs	209,257		199,899		(9,358)		195,251	
b. Archdeacons' Office - Administration costs	32,755		25,148		(7,607)		29,448	
c. Safeguarding Officer Staff costs	112,652		108,121		(4,531)		60,190	
d. Safeguarding Officer - Administration costs	5,000		12,669		7,669		13,785	
e. Safeguarding - CCPAS charges	13,500		10,394		(3,106)		11,148	
f. Contribution to Rural Deans' Expenses	60,000		23,986		(36,014)		36,238	
g. National Ordinands Training costs ("Vote 1" + "Pooling charge")	610,917		610,918		1		590,288	
h. Clergy Legal Defence Scheme	1,000		182		(818)		182	
i. Clergy Counselling Service	17,500		13,777		(3,724)		12,683	
		1,062,581		1,005,094		(57,487)		949,213
(4) Board for MISSION and MINISTRY								
Staffing and administration								
a. Stipends salaries and on-costs (VO)	105,792		99,423		(6,369)		97,729	
b. Stipends salaries and on-costs (MDT)	156,670		132,576		(24,094)		147,093	
c. Stipends salaries and on-costs (Mission)	719,085		711,764		(7,320)		380,135	
d. Ministry Central Administration expenses	16,650		16,064		(586)		16,876	
e. Mission Central Administration expenses	10,560		10,252		(308)		10,412	
	1,008,757		970,079		(38,678)		652,246	
Vocations and ordination								
f. Vocations and Ordinands Team - Operating costs	21,800		17,821		(3,979)		20,251	
g. Candidates in Training Support	155,500		151,079		(4,421)		151,197	
h. Collections at Ordination & Conf Servs	(18,500)		(13,989)		4,511		(12,421)	
	158,800		154,910		(3,890)		159,027	
Ministry Development								
i. Ministry: Ministerial Development Team - Operating costs	103,150		106,927		3,777		99,265	
j. Archdeaconry Study Days	4,000		-		(4,000)		(100)	
k. Clergy Study Days	31,000		31,000		-		41,420	
l. Association of Readers	5,000		5,000		-		5,000	
m. Bursaries	-		-		-		-	
n. Easter Monday Pilgrimage	500		447		(53)		167	
o. Hudson Memorial Library	2,500		1,980		(520)		1,805	
p. CfDM General Expenses	550		-		(550)		724	
	146,700		145,354		(1,346)		148,280	
Mission Channels								
q. Mission: Youth	23,600		19,983		(3,617)		15,170	
r. Mission: Children	11,350		7,125		(4,225)		5,585	
s. Mission: Interfaith	18,300		21,437		3,137		3,199	
t. Mission: Church Growth and Resourcing	59,680		58,906		(774)		43,995	
u. Mission: Community and Engagement	78,850		68,282		(10,568)		59,086	
v. Mission: Reaching New People New Ways	176,572		176,925		353		16,709	
	368,352		352,658		(15,694)		143,743	
Other allocations								
w. Share of Central Service Costs	32,806		30,385		(2,421)		35,889	
x. Investment Income	(4,465)		(4,831)		(366)		(4,725)	
	28,341		25,554		(2,787)		31,164	
		1,710,950		1,648,555		(62,395)		1,134,462

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Previous Year

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(5) ADMINISTRATION & LEGAL								
<u>Staffing and administration</u>								
a. Administration and Legal Staff costs	659,817		618,031		(41,786)		606,095	
b. Diocesan Offices	164,115		175,740		11,625		166,327	
	823,932		793,771		(30,160)		772,422	
<u>Governance</u>								
c. Audit Fee DBF	22,000		21,963		(37)		26,580	
d. Diocesan Registry costs	45,203		49,681		4,478		44,457	
e. Faculty Fees	35,000		40,810		5,810		33,510	
f. Diocesan Chancellor's retainer	9,500		11,872		2,372		10,437	
g. Diocesan Synod	4,750		2,585		(2,165)		2,644	
h. General Synod Meetings	10,000		8,778		(1,222)		8,375	
i. Boards, Committees, & Officers' Expenses	12,000		14,346		2,346		13,346	
j. Archivists and Miscellaneous	6,000		6,000		-		6,000	
	144,453		156,033		11,580		145,348	
k. Cntrl costs reallocated to Oth Boards(Cr)	(41,008)		(41,779)		(771)		(49,348)	
		927,377		908,025		(19,351)		868,423
(6) NATIONAL CHURCH REQUIREMENT		470,989		470,988		(1)		461,769
(7) COMMUNICATIONS AND INFORMATION TECHNOLOGY								
<u>Staffing and administration</u>								
a. Staff costs	187,384		174,088		(13,296)		175,326	
b. Communications Office Administration Costs	4,565		4,256		(309)		3,377	
<u>Activities</u>								
c. Communications Projects	7,810		6,674		(1,136)		4,292	
d. SEE Round AND Directories	-		3,140		3,140		1,224	
e. Information Technology	61,405		66,868		5,463		46,113	
		261,164		255,025		(6,139)		230,332
(8) CHURCH SCHOOLS								
a. Staff costs including travel, net of recharge to DSMAT	388,618		371,406		(17,212)			
b. Administration costs	28,402		24,293		(4,109)			
c. Common Fund subvention	44,999		45,001		2		20,000	
d. Charge to CFSE restricted fund	(417,021)		(395,698)		21,323			
		44,999		45,002		3		20,000
(9) TOTAL EXPENDITURE		15,755,618		14,949,267		(806,351)		14,462,092
(10) LESS: SUMS AVAILABLE								
<u>Selective allocations and statutory income</u>								
a. Guaranteed Annuities & Selective Alloc	(6,000)		(4,090)		1,910		(4,673)	
b. Fees, Chaplaincies and Trusts	(805,000)		(738,967)		66,033		(736,156)	
		(811,000)		(743,057)		67,943		(740,829)
<u>Income from property and investments</u>								
c1. Glebe Income	(440,500)		(468,918)		(28,418)		(432,778)	
c2. Glebe Expenses	173,750		148,232		(25,518)		141,692	
d. Comm Fnd Investment Income	(632,000)		(792,834)		(160,834)		(639,735)	
		(898,750)		(1,113,519)		(214,769)		(930,822)
<u>Grants and donations received</u>								
e. Church Commissioners' Strategic Fund Grant	(533,739)		(408,166)		125,573		-	
f. Subscriptions and Donations	(1,500)		(1,124)		376		(748)	
g. Transfer in of Legacy & PCC Trust Income	(50,000)		(49,988)		12		(48,190)	
h. Grant from EIG (Allchurches Trust Ltd)	(155,000)		(146,926)		8,074		(146,926)	
		(740,239)		(606,204)		134,035		(195,864)
<u>Parish share adjustments</u>								
i. (DBF) Pastoral Aid Support Grants	235,000		216,000		(19,000)		198,103	
j. Stipend contributions during vacancies	-		-		-		-	
		235,000		216,000		(19,000)		198,103
k. Mission Support Fund Transfer	-		-		-		-	
l. Mission Suppt Fund subsidy by AB Council	-		-		-		-	
m. Additional AB Council Funding	-		-		-		-	
n. Transfer from CCFS	-		-		-		-	
		(2,214,989)		(2,246,780)		(31,791)		(1,669,413)
(11) EXPENDITURE, NET OF SUMS AVAILABLE		13,540,629		12,702,487		(838,142)		12,792,679
(12) COMMON FUND RECEIPTS								
Current Year	(13,475,630.13)		(12,953,365.95)		522,264.18		(12,648,830.00)	
Prior Years	(65,000.00)		(147,180.43)		(82,180.43)		(60,852.00)	
Contributions from BMOs	-		(18,375.30)		(18,375.30)		-	
	(13,540,630)		(13,118,922)		421,708		(12,709,682)	
(13) Deficit / (Surplus)		(1)		(416,435)		(416,434)		82,997

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Diocesan Offices								
Assignable Office Costs								
General/ Water Rates(Dioc Office)		13,125		19,520		6,395		16,491
Electricity - Holywell Lodge	5,500		5,295		(205)		6,133	
Gas - Holywell Lodge	5,500		6,064		564		5,232	
Heat and Light		11,000		11,359		359		11,366
Cleaning Materials	1,200		800		(400)		661	
Window Cleaning	150		-		(150)		-	
Laundry	4,000		3,873		(127)		4,244	
Contract Cleaners	22,500		26,356		3,856		23,988	
Cleaning		27,850		31,029		3,179		28,893
Telephone - Holywell Lodge	5,000		6,160		1,160		9,231	
Diocesan Annual Report	1,250		1,250		-		809	
IT and Telecomms		6,250		7,410		1,160		10,040
Professional Fees	8,000		11,301		3,301		8,546	
Fees		8,000		11,301		3,301		8,546
Building Depreciation (Holywell Lodge)	18,000		20,004		2,004		20,000	
Garden	1,200		1,546		346		855	
Repairs and Renewals - Admin	-		-		-		-	
Fire Extinguishers	700		-		(700)		-	
Insurance	19,000		21,171		2,171		20,789	
Other		38,900		42,721		3,821		41,644
		105,125		123,341		18,216		116,980
Non Assignable Office Costs								
Postage - Diocesan Office	9,000		6,761		(2,239)		7,336	
Printing (Admin)	-		-		-		-	
Stationery (Admin)	5,000		6,887		1,887		7,574	
Photocopier usage - General Office	7,000		5,432		(1,568)		4,996	
		21,000		19,081		(1,919)		19,907
Staff Development and Training	6,000		4,509		(1,491)		4,549	
		6,000		4,509		(1,491)		4,549
Office and Household Equip under £1000	1,000		920		(80)		658	
Computer Equipment under £1000-Admin	1,500		1,053		(447)		1,391	
		2,500		1,972		(528)		2,049
Depreciation - Admin	16,240		11,885		(4,355)		11,459	
Profit / Loss Disposal of Fixed Assets	-		-		-		(1,500)	
Publications	1,000		610		(390)		154	
Catering - Holywell Lodge	4,000		5,119		1,119		3,870	
Staff Recruitment - General Admin	5,000		2,382		(2,618)		4,691	
Bank Charges	2,500		5,590		3,090		3,318	
VAT Reclaimed	-		-		-		-	
Miscellaneous - Admin	750		1,250		500		850	
Currency Variance	-		-		-		-	
		58,990		52,399		(6,591)		49,347
Sub-Total - Diocesan Officer Assignable and Non-Assignable Costs		164,115		175,740		11,625		166,327
Less: Notional Recharge to Diocesan Registry		-		-		-		-
TOTAL "DIOCESAN OFFICE"		164,115		175,740		11,625		166,327