

Annual Parochial Church Meeting and Election of Churchwardens 2021

<i>Time before the APCM</i>	<i>Date</i>	<i>Notes</i>	<i>Action</i>
PCC meeting prior to APCM		p.3 p.3	Agree reports and accounts for submission to APCM Recommend appointment of Independent Examiner or Auditor
29 - 42 days (no fewer than 14 days before commencement of revision)		p.1	Exhibit notice of proposed revision of Electoral Roll
15 - 28 days before		p.1	Revision of Electoral Roll
At least 14 days before		p.1	Publish revised Electoral Roll
Must include at least 2 Sundays before day of meeting		p.3	Display notice of APCM
Must include at least 2 Sundays before day of meeting		p.2	Display notice of parishioners' meeting if to be held at the same time as the APCM
At least 7 days before		p.3	Publish signed financial statements
Prior to parishioners' meeting		p.2	Receive nominations for churchwarden
Not later than 31 May 2021		p.3	ANNUAL PAROCHIAL CHURCH MEETING
<i>Time after the APCM</i>	<i>Date</i>	<i>Notes</i>	<i>Action</i>
As soon as practicable after the meetings		p.2 p.6	Display results of churchwardens' elections for 14 days and send notification of these to relevant Archdeacon's PA Display notice of PCC election results for 14 days
Within 28 days of APCM		p.3	Upload copies of annual report and accounts AND one page financial return to diocesan portal (or send to Diocesan Secretary - details will be circulated to Treasurers by the Financial Secretary in February)
Not later than 1 July 2021		p.1	Email copy of Church Electoral Roll Certificate to Diocesan Secretary at diosecpa@stalbans.anglican.org (or send by post to Holywell Lodge)