

MEETING OF THE HOUSE OF CLERGY

In the Main Hall, All Saints Academy, Houghton Road, Dunstable LU5 5AB

17 October 2015 - 10.20 am (approx.)

AGENDA

The Bishop has nominated the Venerable Jonathan Smith, Archdeacon of St Albans to take the Chair for this meeting, pending the election of a Vice-President.

- 1. To elect a Vice-President of the Synod to represent the House for the triennium 2015 - 2018.**

Notes:

1. Any member of the House is eligible for election as Chairman of the House and thereby as Clerical Vice-President of the Synod. Nominations should be in writing and must be made and seconded by members of the House and countersigned by the nominee in token of willingness to serve. Nomination forms were issued with the Preliminary Notice on 4 September and must be sent to the Secretary by Friday 9 October 2015.

Candidates for the chairmanship should be prepared to give a two-minute talk about themselves before the election takes place.

2. The duties of the Vice-President are as follows:
 - i. To convene and chair meetings of the House from time to time in accordance with Standing Order No. 73 of the Diocesan Synod's Standing Orders.
 - ii. To take the Chair at meetings of the Diocesan Synod, as requested by the President.
 - iii. To serve as an ex-officio member of the following:
 - a. Bishop's Council and Standing Committee, which meets four times a year, usually on a weekday from 7.00 pm to 9.00 pm in the Diocesan Office.
 - b. Agenda Group, which meets six times a year, usually on Tuesdays from 2.00 pm to 3.30 pm in the Diocesan Office (timing flexible).
 - c. Vacancy in See Committee, which meets only when a vacancy in the See arises.
 - iv. To serve as a member of other Boards and Committees or occasional working groups which may be established from time to time by the Bishop's Council.
3. Support in the role is offered by the Diocesan Clergy Chairs' Forum, an informal group intended to allow the chairs of the houses of clergy in the different dioceses to share ideas and experience, to address together various issues affecting the Church of England, to offer mutual support, and to develop principles of best practice in fulfilling this role in each diocese. The Forum meets annually for a two-day residential conference, and for a one-day meeting at Church House, London with the Secretary General and other staff.