

**To All Incumbents
cc. PCC Secretaries
Administrators
Churchwardens**

David White
Diocesan Secretary
Tel: 01727 818130

Email: dwhite@stalbans.anglican.org

October 2021

Annual Statistics for Mission 2021 – for submission by 31 January 2022

I hope you and those around you are keeping safe and well. Thank you for all you are doing to support the life and work of your parishes in these exceptional and challenging times.

I am writing to ask you to start the process of collecting this year's statistics for mission figures. Of course, I am doing so at what remains a very difficult time for parishes. We are all grateful for the creativity and resilience you have shown to continue to offer worship and pastoral support to your congregations and parishioners during this difficult time.

The Statistics for Mission form has been maintained as close to that of previous years as possible. We hope that most questions will be simple to answer, but we recognise that some questions might be difficult in your context. We are keen to find out anything you can tell us, and your best approximation is fine if you do not have precise numbers.

The on-line portal for the 2021 data collection will be available from 18 October 2021 for you to fill in your October count figures and enter your 2021 APCM Electoral Roll figures.

In order that we can collate the statistics for onward transmission to meet the deadline placed on us by the National Research and Statistics Department, please submit this information to us by **31 January 2022**.

It is a great help if the original data is submitted on-line and we hope that you will make good use of this resource. Guidance notes are on the [website](#) to help first time users retrieve a password and login and also as a reminder for past users.

Submit your data online here : <https://portal.stalbans.anglican.org>

- Login with your email address and your password (from last year or newly created)
- Click on Statistics for Mission (left hand side bar)
- The form for your church will open on the Electoral Roll tab. **The figure entered here must match the figure on the ER Certificate submitted to the diocese following the APCM.**
- Select October Count tab for the October returns.

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Switchboard: 01727 854532 Fax: 01727 844469 Web: www.stalbans.anglican.org

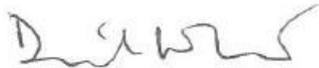
- Save your entries but don't mark complete until the whole form is finished in January.
- Paper copies of the form may also be downloaded from the online portal, click on Print Form which will produce a copy tailored to your parish.

Alternatively you can download a blank Word or PDF version which is available from the diocesan [website](#) or visit www.stalbans.anglican.org/diocese/statistics-for-mission-annual-returns/. Again, we are very happy to help - if you have a difficulty with the on-line process for your church/parish please contact [Sue Luckhurst](#).

This message has been copied to Parish Administrators, Secretaries and Churchwardens. This is to keep them in the picture, and also to cater for the situation in some parishes, where someone else completes the form on the incumbent's behalf, or where there is an interregnum. It is recommended that each parish nominates, from within the above-mentioned group, a 'primary respondent' to collate your information.

If you have any queries about the 2021 statistics form please contact [Sue Luckhurst](#) in the first instance: sluckhurst@stalbens.anglican.org.

With kind regards,



David White
Diocesan Secretary