



YOUTH MINISTRY TRAINEE

ST MARK'S, COLNEY HEATH

APPLICATION FORM (CONFIDENTIAL)

PLEASE COMPLETE THIS FORM IN BLACK TO FACILITATE PHOTOCOPYING

All sections must be completed and feel free to expand on any section where there is insufficient room on the form or add supplementary sheets.

PERSONAL DETAILS (block capitals please)

| | |
|-----------------------------|--|
| Surname/Family Name: | Preferred Title: |
| First Name(s): | |
| Home Address: | Present Address (if different): |
| | |
| Post Code: | Post Code: |
| Telephone (Home): | Telephone (Work): |
| Telephone (Mobile): | Email: |
| | |

CURRENT or MOST RECENT EMPLOYMENT

| | |
|---|---|
| Post held: | |
| Name of Establishment: | Employer: |
| Address: | Date Appointed: |
| | Are you still employed? |
| If YES, amount of notice required | If NO, the date employment ended |
| | Total Annual Salary: |
| If your salary includes additional payments and other allowances or benefits, please state what they are (e.g. provision of accommodation). | |

PREVIOUS EMPLOYMENT DETAILS

Please list all your previous jobs with dates to the nearest month starting with the most recent. (You should include all periods of work experience, work placements or voluntary work and periods when you were not in employment)

| Employer & Post | Responsibilities | From | To | Reason for Leaving |
|----------------------------|-------------------------|-------------|-----------|---------------------------|
| | | | | |

EDUCATION/QUALIFICATIONS

Please give details of your education including any professional qualifications, starting with the most recent attained

| Establishment(s) – name and address of secondary school/college/university or other | From | To | Qualifications gained state: level, grade, date achieved |
|---|------|----|---|
| | | | |

OTHER QUALIFICATIONS OBTAINED (eg First Aid)

| Course and Organising Body | Date | Qualification |
|----------------------------|------|---------------|
| | | |

PERIODS NOT ACCOUNTED FOR IN PREVIOUS SECTIONS SINCE AGE 18 (Please give details)

| | From | | To | |
|--|-------|------|-------|------|
| | Month | Year | Month | Year |
| | | | | |

TRAINING AND DEVELOPMENT

Please include details of any training eg theological courses/ conferences, and development (special projects, youth ministry training events) relevant to your application. Also include how you keep your job skills up to date.

LEISURE INTERESTS

Please state briefly what your main leisure interests are, particularly where these are relevant to the work for which you are applying.

REFERENCES

Please give the names, addresses and status of three referees. These will only be contacted after the interview.

| | |
|----------------------------|-------------------|
| 1) EMPLOYER | |
| Name: | Status: |
| Address: | |
| | Postcode: |
| | Telephone: |
| Email Address: | |
| 2) PERSONAL REFEREE | |
| Name: | Status: |
| Address: | |
| | Postcode: |
| | Telephone: |
| Email Address: | |
| 3) PERSONAL REFEREE | |
| Name: | Status: |
| Work Address: | |
| | Postcode: |
| | Telephone: |
| Email Address: | |

Note: One of the above must be a church reference.

SKILLS, ABILITIES AND KNOWLEDGE

Please refer to the person specification

CHRISTIAN LIFE

Give a brief account of how you came to faith and how you would describe your spiritual life currently.

Please return this form to:

Rev Caroline Keightley (marked private and confidential), St Marks Church Office, Church Lane, St Albans AL4 0NH
by **Sunday 31st October 2021**