

**St Albans Diocesan Board of Finance**  
**Bankers Order**

To The Manager \_\_\_\_\_ Bank PLC

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Customer details

Account in the name of: \_\_\_\_\_

Sort Code: 

		-			-		
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Account No: 

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Your account address as known  
to your bank: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please pay to:**                    **Barclays Business Banking**  
   **Luton & Hertfordshire Team**  
   **22-24 Upper Marlborough Road**  
   **ST ALBANS**  
   **Herts**  
   **AL1 3AL**

**For the account of:**            **St Albans Diocesan Board of Finance**

Sort Code: 

2	0	-	0	5	-	0	3
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Account No: 

2	0	7	7	6	0	4	1
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**The sum of (figures):**        £ \_\_\_\_\_

**Amount in words:** \_\_\_\_\_

**On the (Date):** \_\_\_\_\_ **and the same amount on the same day every**

**\*\* month / quarter / year thereafter. (\*\*Please delete as necessary)**

Please quote **the following reference:** *(to be completed by the Diocesan Office)*

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**Please note this instruction replaces any existing Standing Order payable to the Board under this reference.**

**Please print your name:** \_\_\_\_\_

Please sign your name, Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

**Instructions to bank customer:**

Please return this form to: The Financial Secretary, St Albans Diocesan Board of Finance  
Holywell Lodge, 41 Holywell Hill, ST ALBANS, Herts. AL1 1HE

If this new instruction is replacing an earlier instruction **with another bank**, you will need to write to them separately, to request cancellation.