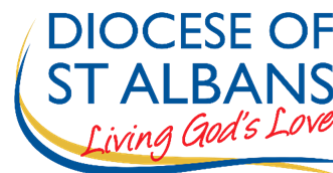


DEANERY \_\_\_\_\_

Church Name \_\_\_\_\_

PARISH \_\_\_\_\_



### CERTIFICATE OF ELECTION - 2021

*To be signed by the chair of the Annual Meeting of Parishioners for the election of Churchwardens 2021*

**NB: Please note that**

- You will need to be formally admitted by minister responsible for your parish (or the Area/Rural Dean or Archdeacon) in order to legally carry out your role.
- There will be no in person visitation this year but please see accompanying letter for important dates.
- All Churchwardens need to be elected and admitted every year.

**Churchwarden 1** *(would normally be the first point of contact for the Diocesan staff)*

The Diocese of St Albans would like to hold your name, address, appointment details and such other data as are required for the diocese's administrative purposes and to enable communication with you. All data will be held in the secure diocesan database and removed once you no longer hold any positions.

Under the Data Protection Act & GDPR, we ask you to **complete and tick each box** below to give permission to publish information about you on the diocesan web directory.

*Churchwarden 1*

Title \_\_\_\_\_ Full name (block letters please) \_\_\_\_\_

Full postal address \_\_\_\_\_

email \_\_\_\_\_ @ \_\_\_\_\_

home telephone \_\_\_\_\_  mobile no \_\_\_\_\_

Signed \_\_\_\_\_ Dated \_\_\_\_\_ 2020

Are you replacing a warden that has stepped down **yes / no**

Name of former warden \_\_\_\_\_ *(please print)*

*Please turn over page for Churchwarden 2 ...*

**Churchwarden 2**

The Diocese of St Albans would like to hold your name, address, appointment details and such other data as are required for the diocese's administrative purposes and to enable communication with you. All data will be held in the secure diocesan database and removed once you no longer hold any positions.

Under the Data Protection Act & GDPR, we ask you to **complete and tick each box** below to give permission to publish information about you on the diocesan web directory.

Title \_\_\_\_\_ Full name (block letters please) \_\_\_\_\_

Full postal address \_\_\_\_\_

email \_\_\_\_\_ @ \_\_\_\_\_

home telephone \_\_\_\_\_  mobile no \_\_\_\_\_

Signed \_\_\_\_\_ Dated \_\_\_\_\_ 2020

Are you replacing a warden that has stepped down **yes / no**

Name of former warden \_\_\_\_\_ *(please print)*

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**I CERTIFY THAT** the aforementioned were duly elected Churchwardens of the above Parish at a meeting held pursuant to Section 2 of the Churchwardens (Appointment and Resignation) Measure 1964.

**(signed) Chair of PCC** \_\_\_\_\_

*(can be the Vice Chair if in vacancy – not an elected church warden – ask PCC Sec if in Vacancy and warden is vice chair!)*

**Dated** \_\_\_\_\_

**Please print your name:** \_\_\_\_\_

***Please return this form, duly completed, within seven days of your meeting (including when no churchwardens have been elected) to:***

Scanned completed forms can be sent direct to [archdbedpa@stalbans.anglican.org](mailto:archdbedpa@stalbans.anglican.org)

If you don't have access to a scanner please return the original form to Mrs Tricia Reed - Archdeacon of Bedford's Office, 17 Lansdowne Rd, Luton LU3 1EE.

Further information concerning GDPR Regulations please visit the following link to view the diocesan privacy policy: <https://www.stalbans.anglican.org/diocese/privacy-policy/>

**March 2021**