

Diocese of St Albans - Diocesan Common Fund - Draft Budget for 2020

	2018		2019		2019 Budget		% Change [+ or -] 2020/2019	2020	
	Actual £		Budget £		Flexed for changes to clergy nos. £			Estimates £	
<b>(1) PAROCHIAL MINISTRY</b> (Head Count: 2018-244; 2019-244; 2020-243) <b>maintain curate intake at 14 p.a. and reduce incumbent nos by 2 p.a.</b>									
a. Clergy Stipends	6,112,044		6,534,304		6,507,524 (F)		1.96%	6,634,858	
b. Clergy National Insurance	524,505		566,560		564,238 (F)		2.45%	578,052	
c. Clergy Pensions	2,143,511		2,351,916		2,342,277 (F)		2.02%	2,389,662	
d. Housing Assist for Retired Clergy(Vote5)	177,380		184,897		184,897		5.00%	194,142	
e. Removal and Resettlement	194,395		205,000		205,000		2.00%	209,100	
f. University Chaplains	39,218		38,811		38,811		7.99%	41,914	
g. Other Clergy costs	50,720		50,521		50,521		1.66%	51,360	
h. Stipend Contributions from oth denominations	(6,416)		0		0			0	
		9,235,356		9,932,009		9,893,268	2.08%	61.7%	10,099,088
<b>(2) HOUSING</b>									
a. Estates Team Staff costs (Head Count: 2018- 3.5 ; 2019-3.5; 2020-3.5 )	174,582		201,232				1.92%	205,101	
<b>Parsonage Houses</b>									
<u>Parsonage Repairs</u>									
b. Repairs / Excess Insurance-Clergy Houses	393,847		495,000				-1.69%	486,626	
c. Parsonages: Servicing of Boilers	20,364		22,000				0.00%	22,000	
d. Parsonages: Trees	29,960		40,000				0.00%	40,000	
Parsonage Repairs sub-total	444,171		557,000					548,626	
<u>Other Direct Parsonage Expenditure</u>									
e. Parsonage Rented Garages	0		0					0	
f. Parsonage Water Rates	100,211		96,500				3.63%	100,000	
g. Parsonage Insurance	72,469		80,000				0.87%	80,695	
h. Parsonages: Internal Decorations	6,316		17,000				0.00%	17,000	
i. Parsonages: Council Tax	534,659		560,120				3.11%	577,525	
Other Direct Parsonage Expenditure sub-total	713,655		753,620					775,219	
<u>Indirect Parsonage Expenditure</u>									
j. Parsonages: Surveyor's Fees	104,171		106,983				3.20%	110,406	
k. Parsonages: Surveyor's Expenses	10,458		3,500				0.00%	3,500	
l. Parsonages: Other Professional Fees	7,613		7,000				42.86%	10,000	
m. Parsonages: Land Registration	2,052		900				0.00%	900	
n. Parsonages: Utility Costs in Vacancies	16,251		18,000				0.00%	18,000	
o. Parsonage Property Enhancements	135,000		145,000				0.00%	145,000	
p. Property Ringfenced Fund income	(130,000)		(140,000)				3.57%	(145,000)	
q. External Contribs to Parsonage Housing	(1,706)		(2,200)				0.00%	(2,200)	
Indirect Parsonage Expenditure sub-total	143,838		139,183					140,606	
<b>Total Parsonage Houses</b>	1,476,247		1,651,035				1.12%	1,669,552	
r. Corporate Property Repairs, Council Tax, Surveyors Fees	107,147		146,948				0.72%	148,001	
s. Housing Curates in Training	165,895		150,000				13.33%	170,000	
t. <b>Total Board of Finance Properties</b>	273,042		296,948				7.09%	318,001	
u. Net income from Lettings and Rents	(368,068)		(361,100)					(360,000)	
		1,381,222		1,586,883			2.56%	9.9%	1,627,553

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<b>(3) OTHER MINISTRY costs</b>					
a. Archdeacons staff costs (Head Count: 2018-4.66; 2019-4.66; 2020-4.71 )	199,899	213,351		2.53%	218,740
b. Archdeacons' Office - Administration costs	25,148	33,429		-9.73%	30,175
c. Safeguarding and H R Officer Staff Costs ( 2018-1.5; 2019-2.21; 2020-2.71 )	108,121	109,926		36.66%	150,229
d. Safeguarding Officer - Administration costs	23,063	21,264		178.85%	59,295
e. Safeguarding - CCPAS charges	0	0			0
f. Contribution to Rural Deans' Expenses	23,986	55,000		0.00%	55,000
g. National Ordinands Training costs ("Vote 1" + "Pooling charge")	610,918	616,351		1.52%	625,742
h. Clergy Legal Defence Scheme	182	500		0.00%	500
i. Widows and Retirement Officers	0	0			0
j. Bishop's Office Supplement	0	0			0
k. Clergy Counselling Service	13,777	15,000		0.00%	15,000
	1,005,094	1,064,821		8.44%	1,154,681
<b>(4) Board for MISSION and MINISTRY</b>					
<u>Staffing and administration</u>					
a. Staff Costs V and O (Head Count: 2018-2.6; 2019-2.6; 2020-2.6 )	99,423	107,730		2.07%	109,959
b. Staff Costs MDT (Head Count: 2018-3.71; 2019-3; 2020-3.21 )	132,576	159,298		-7.84%	146,801
c. Staff Costs Mission (Head Count: 2018 - 12.1; 2019 - 9.85; 2020 - 10.55 )	711,764	689,723		3.20%	711,765
d. Ministry Central Administration expenses	16,064	16,975		8.84%	18,475
e. Mission Central Administration expenses	10,252	10,824		9.07%	11,806
	970,079	984,549			998,806
<u>Vocations and Ordination</u>					
e. Ministry: Vocations & Ordinands Team - Operating costs	17,821	22,625		-5.08%	21,475
f. Candidates in Training Support	151,079	156,833		-1.17%	155,000
g. Collections at Ordination & Conf Servs	(13,989)	(12,500)		16.00%	(14,500)
	154,910	166,958			161,975
<u>Ministry Development</u>					
h. Ministry: Ministerial Development Team - Operating Costs	106,927	106,400		6.30%	113,100
i. Archdeaconry Study Days	0	4,000		0.00%	4,000
j. Bishop's study days	31,000	32,000		0.00%	32,000
k. Association of Readers	5,000	5,000		0.00%	5,000
l. Bursaries	0	0			0
m. Easter Monday Pilgrimage	447	500		0.00%	500
n. Hudson Memorial Library	1,980	2,500		-10.00%	2,250
o. CfDM General Expenses	0	550		-100.00%	0
	145,354	150,950			156,850
<u>Mission Channels</u>					
p. Mission: Youth	19,983	24,189		0.01%	24,192
q. Mission: Children	7,125	11,634		0.00%	11,634
r. Mission: Interfaith	21,437	11,258		-9.27%	10,214
s. Mission: Church Growth and Resourcing	58,906	64,172		1.38%	65,059
t. Mission: Community and Engagement	68,282	75,334		0.94%	76,042
u. Mission: Reaching New People New Ways	176,925	199,109		-18.22%	162,834
	352,658	385,694		-9.26%	349,975
<u>Other allocations</u>					
v. Share of central costs	30,385	30,670		4.51%	32,052
w. Mission: Restricted Income	(4,831)	(4,465)		0.00%	(4,465)
	25,554	26,205		5.27%	27,587
	1,648,554	1,714,356		-1.12%	1,695,193

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	Actual		Budget		Flexed for changes to clergy nos.	[+ or -]	Estimates	
	£		£		£	2020/2019	£	
<b>(5) ADMINISTRATION and LEGAL</b>								
<u>Administration</u>								
a. Administration Staff costs (Head Count: 2018-11.42; 2019-11.42; 2020-11.42 )	618,031		681,715			3.29%	704,114	
b. Diocesan Office	175,740		176,375			3.42%	182,400	
	793,771		858,090				886,514	
<u>Governance</u>								
c. Audit Fees	21,963		22,550			2.00%	23,001	
d. Diocesan Registry and Faculties	133,318		117,875			2.00%	120,233	
e. Contrib Ch Comms - Legal Officer Fees	(42,828)		(35,667)			2.00%	(36,380)	
f. Diocesan Chancellor's retainer	11,872		9,738			28.37%	12,500	
g. Diocesan Synod	2,585		4,869			2.00%	4,966	
h. General Synod Meetings	8,778		11,250			19.60%	13,455	
i. Boards, Committees, & Officers' Expenses	14,346		12,300			2.00%	12,546	
j. Archivists and Miscellaneous	6,000		6,150			2.00%	6,273	
	156,033		149,064				156,593	
k. Cntrl costs reallocated to Oth Boards(Cr	(41,779)		(38,338)			4.50%	(40,065)	
		908,025		968,816		3.53%	6.1%	1,003,042
<b>(6) NATIONAL CHURCH REQUIREMENT</b>								
a. Lambeth Conf./Installation Senior Clergy	0		0				15,000	
b. Votes 2,3,4	470,988		481,506			-1.92%	472,261	
		470,988		481,506		1.20%	3.0%	487,261
<b>(7) COMMUNICATIONS and INFORMATION TECHNOLOGY</b>								
<u>Staffing and administration</u>								
a. Comms and IT Staff (Head Count: 2018-3.43; 2019-3.43; 2020-3.43 )	174,088		200,621			0.72%	202,071	
b. Administration costs	4,256		5,154			0.99%	5,205	
	178,343		205,775				207,276	
<u>Activities</u>								
c. Communications Projects	6,674		7,040			-4.97%	6,690	
d. SEE Round and Directory	3,140		12,676			0.00%	12,676	
e. Information Technology Support and Development	66,868		64,500			8.06%	69,700	
	76,682		84,216				0	
							89,066	
		255,025		289,991		2.19%	1.8%	296,342
<b>(8) CHURCH SCHOOLS</b>								
a. Common Fund subvention	45,000		35,000			-71.43%	10,000	
b. Schools and Religious Education	395,698		439,105			-5.39%	415,456	
c. Less: Common Fund Management Charge to CFSE	(395,698)		(439,105)			-5.39%	(415,456)	
		45,000		35,000		-71.43%	0.1%	10,000
<b>(9) TOTAL EXPENDITURE</b>		<b>14,949,265</b>		<b>16,073,382</b>		1.87%	100%	<b>16,373,161</b>

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<b>(10) SUMS AVAILABLE</b>								
<u>Selective allocations and statutory income</u>								
a. Guaranteed Annuities	(4,090)		(6,000)			-33.33%	(4,000)	
b. Fees, Chaplaincies and Trusts	(738,967)		(805,000)			0.00%	(805,000)	
		(743,057)		(811,000)		-0.25%		(809,000)
<u>Income from property and investments</u>								
c. Comm Fnd: Glebe Rents	(320,686)		(282,700)			-3.82%	(271,907)	
d. Comm Fnd Investment Income	(792,834)		(651,750)			-0.14%	(650,835)	
		(1,113,519)		(934,450)		-1.25%		(922,742)
<u>Grants and donations received</u>								
e. Church Commissioners' Strategic Development Fund Grant	(408,166)		(456,737)				(475,325)	
f. Subscriptions and Donations	(1,124)		(1,500)				(1,500)	
g. Transfer in of Legacy & PCC Trust Income	(49,988)		(50,000)				(50,000)	
h. Grant from EIG (Allchurches Trust Ltd)	(146,926)		(157,250)				(157,250)	
		(606,204)		(665,487)		0.00%		(684,075)
<u>Parish share adjustments</u>								
i. (DBF) Pastoral Aid Support Grants	216,000		200,000			0.00%	200,000	
j. Stipend contributions during vacancies	0		0				0	
		216,000		200,000		0.00%		200,000
k. Mission Support Fund transfer	0		0				0	0
l. Mission Support Fund underwritten from AB council grants	0		0				0	0
m. Additional AB Council Funding	0		0				0	0
n. Transfer from CCFS	0		0				0	0
		(2,246,781)		(2,210,937)		0.22%		(2,215,817)
o. Late payments regarding prior years' parish share	(147,180)		(50,000)			0.00%	(50,000)	
p. Parish Share - Contributions from BMOs	(18,375)		0				0	
<b>TOTAL SUMS AVAILABLE</b>	<b>(2,412,336)</b>		<b>(2,260,937)</b>			<b>0.22%</b>	<b>(2,265,817)</b>	
<b>(11) EXPENDITURE, NET OF SUMS AVAILABLE</b>	<b>12,536,928</b>		<b>13,812,445</b>			<b>2.14%</b>	<b>14,107,343</b>	
<b>(12) COMMON FUND RECEIPTS</b>								
Current Year	(12,953,366)							
	(12,953,366)							
<b>(13) Actual Deficit / (Surplus)</b>	<b>(416,438)</b>							
<b>(14) CONTRIBUTIONS FROM PARISHES</b>								
a. Net Expenditure as above (AA)			(13,812,445)			2.14%	(14,107,343)	
b. Add: Prior year's deficit to be recovered			(82,998)				0	
c. Less: Planned subsidy from CCFS (Trust for London)			110,000			-50.00%	55,000	
			(13,785,443)			1.94%	(14,052,343)	
				(13,785,443)		1.94%		(14,052,343)
<b>(15) BUDGETED RESULT</b>				<b>27,002</b>				<b>55,000</b>

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<b>Allocation of amount to be collected from parishes between Stipend Contribution and Ministry Support</b>					
<b>STIPENDS CONTRIBUTION</b>					
(1) a. Clergy Stipends	6,112,044	6,534,304	6,507,524 (F)	1.96%	6,634,858
(1) b. Clergy National Insurance	524,505	566,560	564,238 (F)	2.45%	578,052
(1) c. Clergy Pensions	2,143,511	2,351,916	2,342,277 (F)	2.02%	2,389,662
	8,780,060	9,452,780	9,414,039	<b>2.00%</b>	9,602,572
(1) e. Housing Assist for Retired Clergy(Vote5)	177,380	184,897		5.00%	194,142
	8,957,439	9,637,677		1.65%	9,796,714
<b>Less:</b>					
(10) a. Guaranteed Annuities	(4,090)	(6,000)		-33.33%	(4,000)
(10) b. Fees, Chaplaincies and Trusts	(738,967)	(805,000)		0.00%	(805,000)
(10) g. Transfer in of Legacy & PCC Trust Income	(49,988)	(50,000)		0.00%	(50,000)
(10) c. Comm Fnd: Glebe Rents	(320,686)	(282,700)		-3.82%	(271,907)
(10) d. Comm Fnd Investment Income	(792,834)	(651,750)		-0.14%	(650,835)
(10) j. Stipend contributions during vacancies	0	0			0
(10) o. Late payments regarding prior years' parish share	(147,180)	(50,000)		0.00%	(50,000)
(10) p. Parish Share - Contributions from BMOs	(18,375)	0			0
(10) m. Additional AB Council Funding	0	0			0
	(2,072,120)	(1,845,450)		-0.74%	(1,831,742)
Allocation of investment income to Min. Support	B 195,500	623,500		15.80%	722,000
	(1,876,620)	(1,221,950)		-9.18%	(1,109,742)
	7,080,819	8,415,727		3.22%	8,686,972
Less Training Posts to Ministry Support - Stipend, Pension, NIC	A 0	(1,793,616)		4.25%	(1,869,889)
<b>TOTAL STIPENDS CONTRIBUTION</b>	<b>7,080,819</b>	<b>6,622,111</b>		2.94%	<b>6,817,083</b>

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<b>MINISTRY SUPPORT CONTRIBUTION</b>					
(1) e. Removal and Resettlement f. University Chaplains g. Other Clergy costs & h. Stipend Contributions from oth denominations	277,917	294,332		2.73%	302,374
(2) HOUSING - Parsonage Repairs	1,476,247	1,651,035		1.12%	1,669,552
(2) HOUSING - Total Board of Finance Properties	273,042	296,948		7.09%	318,001
(3) OTHER MINISTRY costs	1,005,094	1,064,821		8.44%	1,154,681
(4) Board for MISSION and MINISTRY	1,648,554	1,714,356		-1.12%	1,695,193
(5) ADMINISTRATION and LEGAL	908,025	968,816		3.53%	1,003,042
(6) NATIONAL CHURCH REQUIREMENT	470,988	481,506		1.20%	487,261
(7) COMMUNICATIONS and INFORMATION TECHNOLOGY	255,025	289,991		2.19%	296,342
(8) CHURCH SCHOOLS	45,000	35,000		-71.43%	10,000
	6,359,894	6,796,805		2.05%	6,936,447
<b>Transfer from Stipends Costs</b>					
Support of costs of first-post curate posts	A 0	1,793,616		4.25%	1,869,889
	0	1,793,616		4.25%	1,869,889
	6,359,894	8,590,421		2.51%	8,806,336
(10) i. (DBF) Pastoral Aid Support Grants	216,000	200,000		0.00%	200,000
Mission Support Fund transfer	0	0			0
Mission Support Fund underwritten from AB council grants	0	0			0
Add: Prior year's deficit to be recovered		82,998		-100.00%	0
Less: Planned subsidy from CCFS (Trust for London)		(110,000)		-50.00%	(55,000)
	216,000	172,998			145,000
	<b>6,575,894</b>	<b>8,763,419</b>		<b>2.14%</b>	<b>8,951,336</b>
<b>Less Sums available not directly allocated against stipends:</b>					
(2) u. Net income from Lettings and Rents	(368,068)	(361,100)		-0.30%	(360,000)
(10) e. Church Commissioners' Strategic Development Fund Grant	(408,166)	(456,737)			(475,325)
(10) f. Subscriptions and Donations	(1,124)	(1,500)		0.00%	(1,500)
(10) h. Grant from EIG (Allchurches Trust Ltd)	(146,926)	(157,250)		0.00%	(157,250)
	(924,284)	(976,587)		1.79%	(994,075)
Investment income reallocated	B (195,500)	(623,500)		15.80%	(722,000)
	(1,119,784)	(1,600,087)		7.25%	(1,716,075)
<b>TOTAL MINISTRY SUPPORT CONTRIBUTION</b>	<b>5,456,110</b>	<b>7,163,332</b>		<b>1.00%</b>	<b>7,235,261</b>
<b>TOTAL COLLECTED / TO BE COLLECTED FROM PARISHES</b>	<b>12,953,366</b>	<b>13,785,443</b>		<b>1.94%</b>	<b>14,052,343</b>
<b>COMMON FUND (SURPLUS) / DEFICIT</b>	(416,438)	27,002			55,000
Electoral Roll (2015; 2016; 2017; 2018)	31,712	31,450	31,322	-0.41%	30,895
Usual Sunday Attendance (2015; 2016; 2017; 2018)	19,100	18,404	18,050	-1.92%	17,375
Total Church Membership (2018; 2019; 2020)		24,028	23,725	-1.26%	23,261
<b>Total number of shares</b>		32,317	31,946	-1.15%	31,329
<b>Value of each share</b>	£ 217.94	£ 224.23	£ 2.89%	£ 2.99%	£ 230.94
Total Expenditure per CMF	£ 656	£ 677	3.28%	3.91%	£ 704
Total Parish Share per CMF	£ 561	£ 579	3.21%	4.34%	£ 604