

Diocese of St Albans - Diocesan Common Fund - Draft Budget for 2019

	2017		2018		2018 Budget		% Change [+ or -] 2019/2018	2019	
	Actual £		Budget £		Flexed for changes to clergy nos. £			Estimates £	
(1) PAROCHIAL MINISTRY (Head Count: 2017-243; 2018-244; 2019-244) maintain curate intake at 14 p.a. and reduce incumbent nos by 2 p.a.									
a. Clergy Stipends	6,051,812		6,411,286		6,411,286	(F)	1.92%	6,534,304	
b. Clergy National Insurance	514,861		559,708		559,708	(F)	1.22%	566,560	
c. Clergy Pensions	2,207,518		2,308,240		2,308,240	(F)	1.89%	2,351,916	
d. Housing Assist for Retired Clergy(Vote5)	170,155		177,381		177,381		4.24%	184,897	
e. Removal and Resettlement	213,230		200,000		200,000		2.50%	205,000	
f. University Chaplains	38,106		38,349		38,349		1.21%	38,811	
g. Other Clergy costs	29,938		54,747		54,747		-7.72%	50,521	
h. Stipend Contributions from oth denominations	(7,885)		0		0			0	
		9,217,735		9,749,711		9,749,711	1.87%	61.8%	9,932,009
(2) HOUSING									
a. Estates Team Staff costs (Head Count: 2017- 3.5 ; 2018-3.5; 2019-3.5)	165,586		191,052				5.33%	201,232	
Parsonage Houses									
<u>Parsonage Repairs</u>									
b. Repairs / Excess Insurance-Clergy Houses	575,127		468,967				5.55%	495,000	
c. Parsonages: Servicing of Boilers	18,981		22,000				0.00%	22,000	
d. Parsonages: Trees	39,079		30,000				33.33%	40,000	
Parsonage Repairs sub-total	633,186		520,967					557,000	
<u>Other Direct Parsonage Expenditure</u>									
e. Parsonage Rented Garages	0		0					0	
f. Parsonage Water Rates	85,877		96,494				0.01%	96,500	
g. Parsonage Insurance	74,047		79,000				1.27%	80,000	
h. Parsonages: Internal Decorations	17,725		17,000				0.00%	17,000	
i. Parsonages: Council Tax	550,949		536,000				4.50%	560,120	
Other Direct Parsonage Expenditure sub-total	728,599		728,494					753,620	
<u>Indirect Parsonage Expenditure</u>									
j. Parsonages: Surveyor's Fees	101,640		104,171				2.70%	106,983	
k. Parsonages: Surveyor's Expenses	2,836		3,500				0.00%	3,500	
l. Parsonages: Other Professional Fees	8,278		7,000				0.00%	7,000	
m. Parsonages: Land Registration	1,237		900				0.00%	900	
n. Parsonages: Utility Costs in Vacancies	10,366		18,000				0.00%	18,000	
o. Parsonage Property Enhancements	135,000		135,000				7.41%	145,000	
p. Property Ringfenced Fund income	(105,000)		(130,000)				7.69%	(140,000)	
q. External Contribs to Parsonage Housing	(2,167)		(2,200)				0.00%	(2,200)	
Indirect Parsonage Expenditure sub-total	152,190		136,371					139,183	
Total Parsonage Houses	1,679,561		1,576,884				4.70%	1,651,035	
r. Corporate Property Repairs, Council Tax, Surveyors Fees	148,463		140,964				4.24%	146,948	
s. Housing Curates in Training	64,826		130,000				15.38%	150,000	
t. Total Board of Finance Properties	213,289		270,964				9.59%	296,948	
u. Net income from Lettings and Rents	(312,690)		(320,000)					(361,100)	
		1,580,160		1,527,848			3.86%	9.9%	1,586,883

Diocese of St Albans - Diocesan Common Fund - Draft Budget for 2019

	2017 Actual £	2018 Budget £	2018 Budget Flexed for changes to clergy nos. £	% Change [+ or -] 2019/2018	2019 Estimates £
(3) OTHER MINISTRY costs					
a. Archdeacons and their office staff costs (Head Count: 2017-4.74; 2018-4.66; 2019-4.66)	195,251	209,257		1.96%	213,351
b. Archdeacons' Office - Administration costs	29,448	32,755		2.06%	33,429
c. Safeguarding and H R Officer Staff Costs (2017-1.5; 2018-2; 2019-2)	60,190	112,652		-2.42%	109,926
d. Safeguarding Officer - Administration costs	13,785	5,000		65.28%	8,264
e. Safeguarding - CCPAS charges	11,148	13,500		-3.70%	13,000
f. Contribution to Rural Deans' Expenses	36,238	60,000		-8.33%	55,000
g. National Ordinands Training costs ("Vote 1" + "Pooling charge")	590,288	610,917		0.89%	616,351
h. Clergy Legal Defence Scheme	182	1,000		-50.00%	500
i. Widows and Retirement Officers	0	0			0
j. Bishop's Office Supplement	0	0			0
k. Clergy Counselling Service	12,683	17,500		-14.29%	15,000
	949,213	1,062,581		0.21%	6.6%
(4) Board for MISSION and MINISTRY					1,064,821
<u>Staffing and administration</u>					
a. Staff Costs V and O (Head Count: 2017-2.6; 2018-2.6; 2019-2.6)	97,729	105,792		1.83%	107,729
b. Staff Costs MDT (Head Count: 2017-3.71; 2018-3.71; 2019-3.7)	147,093	156,670		1.68%	159,296
c. Staff Costs Mission (Head Count: 2017 - 9.1; 2018 - 12.1; 2019 - 9.85)	380,135	719,085		-4.08%	689,722
d. Ministry Central Administration expenses	16,876	16,650		1.95%	16,975
e. Mission Central Administration expenses	10,412	10,560		2.50%	10,824
	652,246	1,008,757			984,545
<u>Vocations and Ordination</u>					
e. Ministry: Vocations & Ordinands Team - Operating costs	19,251	21,800		-3.86%	20,958
f. Candidates in Training Support	152,197	155,500		1.93%	158,500
g. Collections at Ordination & Conf Servs	(12,421)	(18,500)		-32.43%	(12,500)
	159,027	158,800			166,958
<u>Ministry Development</u>					
h. Ministry: Ministerial Development Team - Operating Costs	99,265	103,150		3.15%	106,400
i. Archdeaconry Study Days	(100)	4,000		0.00%	4,000
j. Bishop's study days	41,420	31,000		3.23%	32,000
k. Association of Readers	5,000	5,000		0.00%	5,000
l. Bursaries	0	0			0
m. Easter Monday Pilgrimage	167	500		0.00%	500
n. Hudson Memorial Library	1,805	2,500		0.00%	2,500
o. CfDM General Expenses	724	550		0.00%	550
	148,280	146,700			150,950
<u>Mission Channels</u>					
p. Mission: Youth	15,170	23,600		2.49%	24,189
q. Mission: Children	5,585	11,350		2.50%	11,634
r. Mission: Interfaith	36,393	46,400		-13.66%	40,060
s. Mission: Church Growth and Resourcing	43,995	59,680		7.53%	64,172
t. Mission: Community and Engagement	25,892	50,750		-8.31%	46,531
u. Mission: Reaching New People New Ways	16,709	176,572		12.77%	199,112
	143,743	368,352		4.71%	385,697
<u>Other allocations</u>					
v. Share of central costs	35,889	32,806		-6.51%	30,670
w. Mission: Restricted Income	(4,725)	(4,465)		0.00%	(4,465)
	31,164	28,341		-7.54%	26,205
	1,134,462	1,710,950		0.20%	10.7%
					1,714,355

Diocese of St Albans - Diocesan Common Fund - Draft Budget for 2019

	2017 Actual £		2018 Budget £		2018 Budget Flexed for changes to clergy nos. £	% Change [+ or -] 2019/2018	2019 Estimates £	
(5) ADMINISTRATION and LEGAL								
<u>Administration</u>								
a. Administration Staff costs (Head Count: 2017-11.42; 2018-11.42; 2019-11.42)	606,095		659,817			3.32%	681,715	
b. Diocesan Office	166,327		164,115			7.47%	176,375	
	772,422		823,932				858,090	
<u>Governance</u>								
c. Audit Fees	26,580		22,000			2.50%	22,550	
d. Diocesan Registry and Faculties	116,617		115,000			2.50%	117,875	
e. Contrib Ch Comms - Legal Officer Fees	(38,650)		(34,797)			2.50%	(35,667)	
f. Diocesan Chancellor's retainer	10,437		9,500			2.50%	9,738	
g. Diocesan Synod	2,644		4,750			2.50%	4,869	
h. General Synod Meetings	8,375		10,000			12.50%	11,250	
i. Boards, Committees, & Officers' Expenses	13,346		12,000			2.50%	12,300	
j. Archivists and Miscellaneous	6,000		6,000			2.50%	6,150	
	145,348		144,453				149,064	
k. Cntrl costs reallocated to Oth Boards(Cr)	(49,348)		(41,008)			-6.51%	(38,338)	
		868,423		927,377		4.47%	6.0%	968,816
(6) NATIONAL CHURCH REQUIREMENT								
a. Lambeth Conf./Installation Senior Clergy	0		0				0	
b. Votes 2,3,4	461,769		470,989			2.23%	481,506	
		461,769		470,989		2.23%	3.0%	481,506
(7) COMMUNICATIONS and INFORMATION TECHNOLOGY								
<u>Staffing and administration</u>								
a. Comms and IT Staff (Head Count: 2017-3.43; 2018-3.43; 2019-3.43)	175,326		187,384			7.06%	200,621	
b. Administration costs	3,377		4,565			12.90%	5,154	
	178,703		191,949				205,775	
<u>Activities</u>								
c. Communications Projects	4,292		7,810			-9.86%	7,040	
d. SEE Round and Directory	1,224		0				12,676	
e. Information Technology Support and Development	46,113		61,405			5.04%	64,500	
	51,628		69,215				0	
							84,216	
		230,332		261,164		11.04%	1.8%	289,991
(8) CHURCH SCHOOLS								
a. Common Fund subvention	20,000		45,000			-22.22%	35,000	
b. Schools and Religious Education	362,361		417,021			5.30%	439,105	
c. Less: Common Fund Management Charge to CFSE	(362,361)		(417,021)			5.30%	(439,105)	
	20,000		45,000			-22.22%	0.2%	35,000
(9) TOTAL EXPENDITURE		14,462,092		15,755,620		2.02%	100%	16,073,382

Diocese of St Albans - Diocesan Common Fund - Draft Budget for 2019

	2017 Actual £		2018 Budget £		2018 Budget Flexed for changes to clergy nos. £	% Change [+ or -] 2019/2018	2019 Estimates £	
(10) SUMS AVAILABLE								
<u>Selective allocations and statutory income</u>								
a. Guaranteed Annuities	(4,673)		(6,000)			0.00%	(6,000)	
b. Fees, Chaplaincies and Trusts	(736,156)		(805,000)			0.00%	(805,000)	
		(740,829)		(811,000)		0.00%		(811,000)
<u>Income from property and investments</u>								
c. Comm Fnd: Glebe Rents	(291,086)		(266,750)			5.98%	(282,700)	
d. Comm Fnd Investment Income	(639,735)		(632,000)			3.13%	(651,750)	
		(930,822)		(898,750)		3.97%		(934,450)
<u>Grants and donations received</u>								
e. Church Commissioners' Strategic Development Fund Grant	0		(533,739)				(456,737)	
f. Subscriptions and Donations	(748)		(1,500)				(1,500)	
g. Transfer in of Legacy & PCC Trust Income	(48,190)		(50,000)				(50,000)	
h. Grant from EIG (Allchurches Trust Ltd)	(146,926)		(155,000)			1.45%	(157,250)	
		(195,864)		(740,239)		-10.10%		(665,487)
<u>Parish share adjustments</u>								
i. Pastoral Aid Support Grants	198,103		235,000			-14.89%	200,000	
j. Stipend contributions during vacancies	0		0				0	
		198,103		235,000		-14.89%		200,000
k. Mission Support Fund transfer	0		0				0	
l. Mission Support Fund underwritten from AB council grants	0		0				0	
m. Additional AB Council Funding	0		0				0	
n. Transfer from CCFS	0		0				0	
		(1,669,413)		(2,214,989)		-0.18%		(2,210,937)
o. Late payments regarding prior years' parish share		(60,852)		(65,000)		-23.08%		(50,000)
TOTAL SUMS AVAILABLE		(1,730,264)		(2,279,989)		-0.84%		(2,260,937)
(11) EXPENDITURE, NET OF SUMS AVAILABLE		12,731,828		13,475,631		2.50%		13,812,445
(12) COMMON FUND RECEIPTS								
Current Year		(12,648,830)						
		(12,648,830)						
(13) Actual Deficit / (Surplus)		82,998						
(14) CONTRIBUTIONS FROM PARISHES								
a. Net Expenditure as above (AA)			(13,475,631)			2.50%	(13,812,445)	
b. Add: Prior year's deficit to be recovered			0				(82,998)	
c. Less: Planned subsidy from CCFS (Trust for London)			0				110,000	
			(13,475,631)			2.30%	(13,785,443)	
				(13,475,631)		2.30%		(13,785,443)
(15) BUDGETED RESULT				0				27,002

Diocese of St Albans - Diocesan Common Fund - Draft Budget for 2019

	2017 Actual £	2018 Budget £	2018 Budget Flexed for changes to clergy nos. £	% Change [+ or -] 2019/2018	2019 Estimates £
Allocation of amount to be collected from parishes between Stipend Contribution and Ministry Support					
STIPENDS CONTRIBUTION					
(1) a. Clergy Stipends	6,051,812	6,411,286	6,411,286 (F)	1.92%	6,534,304
(1) b. Clergy National Insurance	514,861	559,708	559,708 (F)	1.22%	566,560
(1) c. Clergy Pensions	2,207,518	2,308,240	2,308,240 (F)	1.89%	2,351,916
	8,774,191	9,279,234	9,279,234	1.87%	9,452,780
(1) e. Housing Assist for Retired Clergy(Vote5)	170,155	177,381		4.24%	184,897
	8,944,346	9,456,615		1.91%	9,637,677
Less:					
(10) a. Guaranteed Annuities	(4,673)	(6,000)		0.00%	(6,000)
(10) b. Fees, Chaplaincies and Trusts	(736,156)	(805,000)		0.00%	(805,000)
(10) g. Transfer in of Legacy & PCC Trust Income	(48,190)	(50,000)		0.00%	(50,000)
(10) c. Comm Fnd: Glebe Rents	(291,086)	(266,750)		5.98%	(282,700)
(10) d. Comm Fnd Investment Income	(639,735)	(632,000)		3.13%	(651,750)
(10) j. Stipend contributions during vacancies	0	0			0
(10) o. Late payments regarding prior years' parish share	(60,852)	(65,000)		-23.08%	(50,000)
(10) m. Additional AB Council Funding	0	0			0
(10) n. Transfer from CCFS	0	0			0
	(1,780,693)	(1,824,750)		1.13%	(1,845,450)
Allocation of investment income to Min. Support	B 195,500	486,215		28.24%	623,500
	(1,585,193)	(1,338,535)		-8.71%	(1,221,950)
	7,359,153	8,118,080		3.67%	8,415,727
Less Training Posts to Ministry Support - Stipend, Pension, NIC	A 0	(1,685,716)		6.40%	(1,793,616)
TOTAL STIPENDS CONTRIBUTION	7,359,153	6,432,364		2.95%	6,622,111

Diocese of St Albans - Diocesan Common Fund - Draft Budget for 2019

	2017 Actual £	2018 Budget £	2018 Budget Flexed for changes to clergy nos. £	% Change [+ or -] 2019/2018	2019 Estimates £
MINISTRY SUPPORT CONTRIBUTION					
(1) e. Removal and Resettlement f. University Chaplains g. Other Clergy costs & h. Stipend Contributions from oth denominations	273,389	293,096		0.42%	294,332
(2) HOUSING - Parsonage Repairs	1,679,561	1,576,884		4.70%	1,651,035
(2) HOUSING - Total Board of Finance Properties	213,289	270,964		9.59%	296,948
(3) OTHER MINISTRY costs	949,213	1,062,581		0.21%	1,064,821
(4) Board for MISSION and MINISTRY	1,134,462	1,710,950		0.20%	1,714,355
(5) ADMINISTRATION and LEGAL	868,423	927,377		4.47%	968,816
(6) NATIONAL CHURCH REQUIREMENT	461,769	470,989		2.23%	481,506
(7) COMMUNICATIONS and INFORMATION TECHNOLOGY	230,332	261,164		11.04%	289,991
(8) CHURCH SCHOOLS	20,000	45,000		-22.22%	35,000
	5,830,437	6,619,004		2.69%	6,796,805
Transfer from Stipends Costs					
Support of costs of first-post curate posts	A 0	1,685,716		6.40%	1,793,616
	0	1,685,716		6.40%	1,793,616
	5,830,437	8,304,720		3.44%	8,590,421
(10) i. Pastoral Aid Support Grants	198,103	235,000		-14.89%	200,000
Mission Support Fund transfer	0	0			0
Mission Support Fund underwritten from AB council grants	0	0			0
Add: Prior year's deficit to be recovered		0			82,998
Less: Planned subsidy from CCFS (Trust for London)		0			(110,000)
	198,103	235,000			172,998
	6,028,540	8,539,720		2.62%	8,763,419
Less Sums available not directly allocated against stipends:					
(2) u. Net income from Lettings and Rents	(312,690)	(320,000)		12.84%	(361,100)
(10) e. Church Commissioners' Strategic Development Fund Grant	0	(533,739)			(456,737)
(10) f. Subscriptions and Donations	(748)	(1,500)		0.00%	(1,500)
(10) h. Grant from EIG (Allchurches Trust Ltd)	(146,926)	(155,000)		1.45%	(157,250)
	(460,364)	(1,010,239)		-3.33%	(976,587)
Investment income reallocated	B (195,500)	(486,215)		28.24%	(623,500)
	(655,864)	(1,496,454)		6.93%	(1,600,087)
TOTAL MINISTRY SUPPORT CONTRIBUTION	5,372,675	7,043,266		1.70%	7,163,332
TOTAL COLLECTED / TO BE COLLECTED FROM PARISHES	12,648,830	13,475,630		2.30%	13,785,443
COMMON FUND (SURPLUS) / DEFICIT	82,998	0			27,002
Electoral Roll (2014; 2015; 2016; 2017)	30,785	31,712	31,474	-0.75%	31,238
Usual Sunday Attendance (2014; 2015; 2016; 2017)	19,738	19,100	18,351	-3.92%	17,631
Total Church Membership (2017; 2018; 2019)		24,200	24,028	-0.71%	23,805
Total number of shares		32,554	32,317	-0.73%	32,008
Value of each share	£ 211.57	£ 217.94	£ 217.94	3.01%	£ 223.80
Total Expenditure per CMF	£ 628	£ 656	£ 656	4.41%	£ 675
Total Parish Share per CMF	£ 544	£ 561	£ 561	3.11%	£ 579