

Diocese of St Albans - Diocesan Common Fund - Draft Budget for 2020

	2018		2019		2019 Budget		% Change [+ or -] 2020/2019	2020	
	Actual £		Budget £		Flexed for changes to clergy nos. £			Estimates £	
(1) PAROCHIAL MINISTRY (Head Count: 2018-244; 2019-244; 2020-243) maintain curate intake at 14 p.a. and reduce incumbent nos by 2 p.a.									
a. Clergy Stipends	6,112,044		6,534,304		6,507,524 (F)		1.96%	6,634,858	
b. Clergy National Insurance	524,505		566,560		564,238 (F)		2.45%	578,052	
c. Clergy Pensions	2,143,511		2,351,916		2,342,277 (F)		2.02%	2,389,662	
d. Housing Assist for Retired Clergy(Vote5)	177,380		184,897		184,897		5.00%	194,142	
e. Removal and Resettlement	194,395		205,000		205,000		2.00%	209,100	
f. University Chaplains	39,218		38,811		38,811		7.99%	41,914	
g. Other Clergy costs	50,720		50,521		50,521		1.66%	51,360	
h. Stipend Contributions from oth denominations	(6,416)		0		0			0	
		9,235,356		9,932,009		9,893,268	2.08%	61.7%	10,099,088
(2) HOUSING									
a. Estates Team Staff costs (Head Count: 2018- 3.5 ; 2019-3.5; 2020-3.5)	174,582		201,232				1.92%	205,101	
Parsonage Houses									
<u>Parsonage Repairs</u>									
b. Repairs / Excess Insurance-Clergy Houses	393,847		495,000				-1.69%	486,626	
c. Parsonages: Servicing of Boilers	20,364		22,000				0.00%	22,000	
d. Parsonages: Trees	29,960		40,000				0.00%	40,000	
Parsonage Repairs sub-total	444,171		557,000					548,626	
<u>Other Direct Parsonage Expenditure</u>									
e. Parsonage Rented Garages	0		0					0	
f. Parsonage Water Rates	100,211		96,500				3.63%	100,000	
g. Parsonage Insurance	72,469		80,000				0.87%	80,695	
h. Parsonages: Internal Decorations	6,316		17,000				0.00%	17,000	
i. Parsonages: Council Tax	534,659		560,120				3.11%	577,525	
Other Direct Parsonage Expenditure sub-total	713,655		753,620					775,219	
<u>Indirect Parsonage Expenditure</u>									
j. Parsonages: Surveyor's Fees	104,171		106,983				3.20%	110,406	
k. Parsonages: Surveyor's Expenses	10,458		3,500				0.00%	3,500	
l. Parsonages: Other Professional Fees	7,613		7,000				42.86%	10,000	
m. Parsonages: Land Registration	2,052		900				0.00%	900	
n. Parsonages: Utility Costs in Vacancies	16,251		18,000				0.00%	18,000	
o. Parsonage Property Enhancements	135,000		145,000				0.00%	145,000	
p. Property Ringfenced Fund income	(130,000)		(140,000)				3.57%	(145,000)	
q. External Contribs to Parsonage Housing	(1,706)		(2,200)				0.00%	(2,200)	
Indirect Parsonage Expenditure sub-total	143,838		139,183					140,606	
Total Parsonage Houses	1,476,247		1,651,035				1.12%	1,669,552	
r. Corporate Property Repairs, Council Tax, Surveyors Fees	107,147		146,948				0.72%	148,001	
s. Housing Curates in Training	165,895		150,000				13.33%	170,000	
t. Total Board of Finance Properties	273,042		296,948				7.09%	318,001	
u. Net income from Lettings and Rents	(368,068)		(361,100)					(360,000)	
		1,381,222		1,586,883			2.56%	9.9%	1,627,553

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(3) OTHER MINISTRY costs								
a. Archdeacons staff costs (Head Count: 2018-4.66; 2019-4.66; 2020-4.71)	199,899		213,351			2.53%	218,740	
b. Archdeacons' Office - Administration costs	25,148		33,429			-9.73%	30,175	
c. Safeguarding and H R Officer Staff Costs (2018-1.5; 2019-2.21; 2020-2.71)	108,121		109,926			36.66%	150,229	
d. Safeguarding Officer - Administration costs	23,063		21,264			178.85%	59,295	
e. Safeguarding - CCPAS charges	0		0				0	
f. Contribution to Rural Deans' Expenses	23,986		55,000			0.00%	55,000	
g. National Ordinands Training costs ("Vote 1" + "Pooling charge")	610,918		616,351			1.52%	625,742	
h. Clergy Legal Defence Scheme	182		500			0.00%	500	
i. Widows and Retirement Officers	0		0				0	
j. Bishop's Office Supplement	0		0				0	
k. Clergy Counselling Service	13,777		15,000			0.00%	15,000	
		1,005,094		1,064,821		8.44%	7.1%	1,154,681
(4) Board for MISSION and MINISTRY								
<u>Staffing and administration</u>								
a. Staff Costs V and O (Head Count: 2018-2.6; 2019-2.6; 2020-2.6)	99,423		107,730			2.07%	109,959	
b. Staff Costs MDT (Head Count: 2018-3.71; 2019-3; 2020-3.21)	132,576		159,298			-7.84%	146,801	
c. Staff Costs Mission (Head Count: 2018 - 12.1; 2019 - 9.85; 2020 - 10.55)	711,764		689,723			3.20%	711,765	
d. Ministry Central Administration expenses	16,064		16,975			8.84%	18,475	
e. Mission Central Administration expenses	10,252		10,824			9.07%	11,806	
	970,079		984,549				998,806	
<u>Vocations and Ordination</u>								
e. Ministry: Vocations & Ordinands Team - Operating costs	17,821		22,625			-5.08%	21,475	
f. Candidates in Training Support	151,079		156,833			-1.17%	155,000	
g. Collections at Ordination & Conf Servs	(13,989)		(12,500)			16.00%	(14,500)	
	154,910		166,958				161,975	
<u>Ministry Development</u>								
h. Ministry: Ministerial Development Team - Operating Costs	106,927		106,400			6.30%	113,100	
i. Archdeaconry Study Days	0		4,000			0.00%	4,000	
j. Bishop's study days	31,000		32,000			0.00%	32,000	
k. Association of Readers	5,000		5,000			0.00%	5,000	
l. Bursaries	0		0				0	
m. Easter Monday Pilgrimage	447		500			0.00%	500	
n. Hudson Memorial Library	1,980		2,500			-10.00%	2,250	
o. CfDM General Expenses	0		550			-100.00%	0	
	145,354		150,950				156,850	
<u>Mission Channels</u>								
p. Mission: Youth	19,983		24,189			0.01%	24,192	
q. Mission: Children	7,125		11,634			0.00%	11,634	
r. Mission: Interfaith	21,437		11,258			-9.27%	10,214	
s. Mission: Church Growth and Resourcing	58,906		64,172			1.38%	65,059	
t. Mission: Community and Engagement	68,282		75,334			0.94%	76,042	
u. Mission: Reaching New People New Ways	176,925		199,109			-18.22%	162,834	
	352,658		385,694			-9.26%	349,975	
<u>Other allocations</u>								
v. Share of central costs	30,385		30,670			4.51%	32,052	
w. Mission: Restricted Income	(4,831)		(4,465)			0.00%	(4,465)	
	25,554		26,205			5.27%	27,587	
		1,648,554		1,714,356		-1.12%	10.4%	1,695,193

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(5) ADMINISTRATION and LEGAL					
<u>Administration</u>					
a. Administration Staff costs (Head Count: 2018-11.42; 2019-11.42; 2020-11.42)	618,031	681,715		3.29%	704,114
b. Diocesan Office	175,740	176,375		3.42%	182,400
	793,771	858,090			886,514
<u>Governance</u>					
c. Audit Fees	21,963	22,550		2.00%	23,001
d. Diocesan Registry and Faculties	133,318	117,875		2.00%	120,233
e. Contrib Ch Comms - Legal Officer Fees	(42,828)	(35,667)		2.00%	(36,380)
f. Diocesan Chancellor's retainer	11,872	9,738		28.37%	12,500
g. Diocesan Synod	2,585	4,869		2.00%	4,966
h. General Synod Meetings	8,778	11,250		19.60%	13,455
i. Boards, Committees, & Officers' Expenses	14,346	12,300		2.00%	12,546
j. Archivists and Miscellaneous	6,000	6,150		2.00%	6,273
	156,033	149,064			156,593
k. Cntrl costs reallocated to Oth Boards(Cr	(41,779)	(38,338)		4.50%	(40,065)
		908,025	968,816	3.53%	6.1%
(6) NATIONAL CHURCH REQUIREMENT					1,003,042
a. Lambeth Conf./Installation Senior Clergy	0	0			15,000
b. Votes 2,3,4	470,988	481,506		-1.92%	472,261
		470,988	481,506	1.20%	3.0%
(7) COMMUNICATIONS and INFORMATION TECHNOLOGY					487,261
<u>Staffing and administration</u>					
a. Comms and IT Staff (Head Count: 2018-3.43; 2019-3.43; 2020-3.43)	174,088	200,621		0.72%	202,071
b. Administration costs	4,256	5,154		0.99%	5,205
	178,343	205,775			207,276
<u>Activities</u>					
c. Communications Projects	6,674	7,040		-4.97%	6,690
d. SEE Round and Directory	3,140	12,676		0.00%	12,676
e. Information Technology Support and Development	66,868	64,500		8.06%	69,700
	76,682	84,216			89,066
		255,025	289,991	2.19%	1.8%
(8) CHURCH SCHOOLS					296,342
a. Common Fund subvention	45,000	35,000		-71.43%	10,000
b. Schools and Religious Education	395,698	439,105		-5.39%	415,456
c. Less: Common Fund Management Charge to CFSE	(395,698)	(439,105)		-5.39%	(415,456)
	45,000	35,000		-71.43%	0.1%
(9) TOTAL EXPENDITURE	14,949,265	16,073,382		1.87%	100%
					16,373,161

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(10) SUMS AVAILABLE								
<u>Selective allocations and statutory income</u>								
a. Guaranteed Annuities	(4,090)		(6,000)		-33.33%	(4,000)		
b. Fees, Chaplaincies and Trusts	(738,967)		(805,000)		0.00%	(805,000)		
		(743,057)		(811,000)	-0.25%		(809,000)	
<u>Income from property and investments</u>								
c. Comm Fnd: Glebe Rents	(320,686)		(282,700)		-3.82%	(271,907)		
d. Comm Fnd Investment Income	(792,834)		(651,750)		-0.14%	(650,835)		
		(1,113,519)		(934,450)	-1.25%		(922,742)	
<u>Grants and donations received</u>								
e. Church Commissioners' Strategic Development Fund Grant	(408,166)		(456,737)			(475,325)		
f. Subscriptions and Donations	(1,124)		(1,500)			(1,500)		
g. Transfer in of Legacy & PCC Trust Income	(49,988)		(50,000)			(50,000)		
h. Grant from EIG (Allchurches Trust Ltd)	(146,926)		(157,250)			(157,250)		
		(606,204)		(665,487)	0.00%		(684,075)	
<u>Parish share adjustments</u>								
i. (DBF) Pastoral Aid Support Grants	216,000		200,000		0.00%	200,000		
j. Stipend contributions during vacancies	0		0			0		
		216,000		200,000	0.00%		200,000	
k. Mission Support Fund transfer	0		0				0	
l. Mission Support Fund underwritten from AB council grants	0		0				0	
m. Additional AB Council Funding	0		0				0	
n. Transfer from CCFS	0		0				0	
		(2,246,781)		(2,210,937)	0.22%		(2,215,817)	
o. Late payments regarding prior years' parish share	(147,180)		(50,000)		0.00%	(50,000)		
p. Parish Share - Contributions from BMOs	(18,375)		0			0		
TOTAL SUMS AVAILABLE	(2,412,336)		(2,260,937)		0.22%		(2,265,817)	
(11) EXPENDITURE, NET OF SUMS AVAILABLE	12,536,928		13,812,445		2.14%		14,107,343	
(12) COMMON FUND RECEIPTS								
Current Year	(12,953,366)							
	(12,953,366)							
(13) Actual Deficit / (Surplus)	(416,438)							
(14) CONTRIBUTIONS FROM PARISHES								
a. Net Expenditure as above (AA)			(13,812,445)		2.14%	(14,107,343)		
b. Add: Prior year's deficit to be recovered			(82,998)			0		
c. Less: Planned subsidy from CCFS (Trust for London)			110,000		-50.00%	55,000		
			(13,785,443)		1.94%	(14,052,343)		
			(13,785,443)		1.94%		(14,052,343)	
(15) BUDGETED RESULT			27,002				55,000	

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Allocation of amount to be collected from parishes between Stipend Contribution and Ministry Support					
STIPENDS CONTRIBUTION					
(1) a. Clergy Stipends	6,112,044	6,534,304	6,507,524 (F)	1.96%	6,634,858
(1) b. Clergy National Insurance	524,505	566,560	564,238 (F)	2.45%	578,052
(1) c. Clergy Pensions	2,143,511	2,351,916	2,342,277 (F)	2.02%	2,389,662
	8,780,060	9,452,780	9,414,039	2.00%	9,602,572
(1) e. Housing Assist for Retired Clergy(Vote5)	177,380	184,897		5.00%	194,142
	8,957,439	9,637,677		1.65%	9,796,714
Less:					
(10) a. Guaranteed Annuities	(4,090)	(6,000)		-33.33%	(4,000)
(10) b. Fees, Chaplaincies and Trusts	(738,967)	(805,000)		0.00%	(805,000)
(10) g. Transfer in of Legacy & PCC Trust Income	(49,988)	(50,000)		0.00%	(50,000)
(10) c. Comm Fnd: Glebe Rents	(320,686)	(282,700)		-3.82%	(271,907)
(10) d. Comm Fnd Investment Income	(792,834)	(651,750)		-0.14%	(650,835)
(10) j. Stipend contributions during vacancies	0	0			0
(10) o. Late payments regarding prior years' parish share	(147,180)	(50,000)		0.00%	(50,000)
(10) p. Parish Share - Contributions from BMOs	(18,375)	0			0
(10) m. Additional AB Council Funding	0	0			0
	(2,072,120)	(1,845,450)		-0.74%	(1,831,742)
Allocation of investment income to Min. Support	195,500	623,500		15.80%	722,000
	(1,876,620)	(1,221,950)		-9.18%	(1,109,742)
	7,080,819	8,415,727		3.22%	8,686,972
Less Training Posts to Ministry Support - Stipend, Pension, NIC	0	(1,793,616)		4.25%	(1,869,889)
TOTAL STIPENDS CONTRIBUTION	7,080,819	6,622,111		2.94%	6,817,083

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MINISTRY SUPPORT CONTRIBUTION						
(1) e. Removal and Resettlement f. University Chaplains g. Other Clergy costs & h. Stipend Contributions from oth denominations		277,917	294,332		2.73%	302,374
(2) HOUSING - Parsonage Repairs		1,476,247	1,651,035		1.12%	1,669,552
(2) HOUSING - Total Board of Finance Properties		273,042	296,948		7.09%	318,001
(3) OTHER MINISTRY costs		1,005,094	1,064,821		8.44%	1,154,681
(4) Board for MISSION and MINISTRY		1,648,554	1,714,356		-1.12%	1,695,193
(5) ADMINISTRATION and LEGAL		908,025	968,816		3.53%	1,003,042
(6) NATIONAL CHURCH REQUIREMENT		470,988	481,506		1.20%	487,261
(7) COMMUNICATIONS and INFORMATION TECHNOLOGY		255,025	289,991		2.19%	296,342
(8) CHURCH SCHOOLS		45,000	35,000		-71.43%	10,000
		6,359,894	6,796,805		2.05%	6,936,447
Transfer from Stipends Costs						
Support of costs of first-post curate posts	A	0	1,793,616		4.25%	1,869,889
		0	1,793,616		4.25%	1,869,889
		6,359,894	8,590,421		2.51%	8,806,336
(10) i. (DBF) Pastoral Aid Support Grants		216,000	200,000		0.00%	200,000
Mission Support Fund transfer		0	0			0
Mission Support Fund underwritten from AB council grants		0	0			0
Add: Prior year's deficit to be recovered			82,998		-100.00%	0
Less: Planned subsidy from CCFS (Trust for London)			(110,000)		-50.00%	(55,000)
		216,000	172,998			145,000
		6,575,894	8,763,419		2.14%	8,951,336
Less Sums available not directly allocated against stipends:						
(2) u. Net income from Lettings and Rents		(368,068)	(361,100)		-0.30%	(360,000)
(10) e. Church Commissioners' Strategic Development Fund Grant		(408,166)	(456,737)			(475,325)
(10) f. Subscriptions and Donations		(1,124)	(1,500)		0.00%	(1,500)
(10) h. Grant from EIG (Allchurches Trust Ltd)		(146,926)	(157,250)		0.00%	(157,250)
		(924,284)	(976,587)		1.79%	(994,075)
Investment income reallocated	B	(195,500)	(623,500)		15.80%	(722,000)
		(1,119,784)	(1,600,087)		7.25%	(1,716,075)
TOTAL MINISTRY SUPPORT CONTRIBUTION		5,456,110	7,163,332		1.00%	7,235,261
TOTAL COLLECTED / TO BE COLLECTED FROM PARISHES		12,953,366	13,785,443		1.94%	14,052,343
COMMON FUND (SURPLUS) / DEFICIT		(416,438)	27,002			55,000
Electoral Roll (2015; 2016; 2017; 2018)	31,712	31,450	31,322	-0.41%	-1.36%	30,895
Usual Sunday Attendance (2015; 2016; 2017; 2018)	19,100	18,404	18,050	-1.92%	-3.74%	17,375
Total Church Membership (2018; 2019; 2020)		24,028	23,725	-1.26%	-1.96%	23,261
Total number of shares		32,317	31,946	-1.15%	-1.93%	31,329
Value of each share		£ 217.94	£ 224.23	2.89%	2.99%	£ 230.94
Total Expenditure per CMF		£ 656	£ 677	3.28%	3.91%	£ 704
Total Parish Share per CMF		£ 561	£ 579	3.21%	4.34%	£ 604