

**IN THE CONSISTORY COURT  
OF THE DIOCESE OF ST ALBANS**

PETITION FOR A FACULTY FOR  
THE INTRODUCTION OF A MEMORIAL  
INTO A CHURCHYARD

**Benefice:**

**Church/churchyard:**

**A. Details of Petitioner(s)**

Full name(s):	
Address: Please use and attach separate sheet if necessary	

**B. Details of proposed memorial:**

Full name of person to be commemorated:	
Date of burial:	
Relationship of Petitioner(s) to person to be commemorated :	
Part of churchyard in which grave is situated (and reference on churchyard plan, if known):	
Measurements of memorial:	
Type of material to be used:	
Description of decoration (if any):	
Wording of inscription:	
Type of lettering:	

Name and address of monumental mason:	
Please specify any special reason for choice of memorial and/or inscription:	
Any other matters or comments in support of the choice of memorial and/or inscription not mentioned above (please use separate attached sheet if appropriate):	

**C. Note**

**A full sketch, diagram and/or photograph of the proposed memorial with dimensions, showing ground level, should be attached to the application. A photograph of the area of the Churchyard showing the relevant grave and adjacent graves and memorials, should also be attached.**

**D. Declarations:**

I/We hereby petition for the grant of a Faculty to authorise the erection of a memorial in the churchyard of \_\_\_\_\_

I/We certify that the information contained in this Petition is true to the best of my/our knowledge and belief.

I/We herein undertake that if a Faculty is granted the memorial will be erected in exact conformity with its description in this Petition. I/We have read the current edition of the Regulations relating to the Churchyards, issued by the Chancellor of the Diocese.

**I/We consent/do not consent (*delete as applicable*) to the Chancellor determining this petition solely on the basis of the information contained in and attached to this Petition, without further reference to me.**

Signature of Petitioner(s)

Dated

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**The document and any accompanying attachments should be returned to the Diocesan Registry, Minerva House, 5 Montague Close, London, SE1 9BB.**

**SUPPLEMENTARY INFORMATION TO BE SUPPLIED BY  
INCUMBENT, PRIEST-IN-CHARGE (or, if none, the Rural Dean):**

<p>Have you any comments to make about the proposed memorial or inscription:</p>	
<p>What is the view of the Parochial Church Council about the suitability of the proposed memorial in this part of the Churchyard? Please set out or attach a certified copy of the resolution in full:</p>	
<p>What is your view about the suitability of the proposed memorial in relation to the fabric of the Church?</p>	
<p>Are there any other similar memorials in the vicinity of this grave? If so, how many?</p>	

<p>Will this memorial hamper the cutting of the grass or maintenance of the Churchyard generally?</p>	<p>Yes <input type="checkbox"/>      No <input type="checkbox"/></p>
<p>Has the Parochial Church Council any plan for the removal of tombstones?</p>	<p>Yes <input type="checkbox"/>      No <input type="checkbox"/></p>
<p>Has the P.C.C. adopted any Rules over and above the Diocesan Regulations? If so, please attach a copy of these Rules.</p>	<p>Yes <input type="checkbox"/>      No <input type="checkbox"/></p>
<p>Have you any other comments to make on this Petition?</p>	

**Declaration: I certify that the information provided above is true to the best of my knowledge and belief.**

**Name:** .....

**Signature:** .....

**Position:** .....

**Dated:** .....

**Notes to Intending Petitioners**

**Fees**

The current (2019) basic fee for the lodging of a Faculty Petition is £296.20. Further fees may be due as the Petition progresses in accordance with the Ecclesiastical Judges, Legal Officers and Others (Fees) Order 2018, for example, if the Petition is opposed or a full written judgment is handed down.