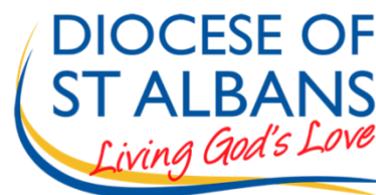


Weekday Conference

13- 15 September 2021

The Hayes Conference Centre,
Swanwick, Derbyshire
DE55 1AU



Joining Instructions – new information

We are looking forward to welcoming you to the weekday Conference next week. Please read the information below carefully, as there are some updates.

Registration will be open from 10.30am on Monday 13th September. Coffee will be available in the Garden Room when you arrive. The opening service will start at 11.30am in the Derbyshire Hall. You will be able to collect the key to your room at 3.45pm, so please leave luggage in your car until then. The conference will end after the evening meal on Wednesday 15th September.

We are still mindful that the Covid Pandemic is not yet over and as we meet together for the first time in many months we offer this information and guidelines to reassure you that all reasonable measures are being taken to make the event as safe as possible.

The Hayes Conference Centre has its own Covid protocols (<https://www.cct.org.uk/downloads/covid/conference-with-confidence-booklet-2020.pdf>) and has been accredited as 'AA Covid Confident'. They assure us that although restrictions are being lifted they are still working to very high standards of cleanliness. Covid protocols are still being regularly reviewed and updated and we will pass on current information to you at the Conference.

We have full use of the Conference Centre, so no other groups will be resident with us. You will be given a lanyard with ID information and programme attached when you arrive. Please wear this at all times when on site.

Lateral Flow Tests

We ask that all delegates do a Lateral Flow Test on Sunday (after 10am) and on Monday before you leave home, or before you register on arrival and that you DO NOT attend if this is positive. Please [email](#) to let us know if this is the case.

If you have symptoms, are waiting for the result of a PCR test or been told to isolate please do not attend, but [email](#) to let us know.

We also ask that all delegates take a Lateral Flow test on Tuesday and Wednesday morning before you leave your room and report the result online by 9.30am using the form highlighted below. If you have a positive result please stay in your room and telephone the Hayes front desk team on **01773 526000**.

Lateral Flow tests can be ordered online <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests> or you can ask at your local chemist.

Please record your four (Sunday, Monday, Tuesday and Wednesday) lateral flow test results online [here](#). You will not be able to register for the conference if you have not completed a lateral flow test and logged your results in advance.

If you have cold or flu symptoms in the days before you plan to attend please access a PCR test to rule out Covid-19. If you are unable to attend please email [Linda Watson](mailto:Linda.Watson@dioceseofleeds.org).

Travel

Please do consider who you travel with and how you can travel safely together keeping car windows open to aid ventilation.

What to bring

You are not required to wear clerical dress while at the conference, unless you are involved in leading worship.

Please bring enough face coverings for each day as we will be encouraged to keep them on whilst moving around the site. If you are exempt please wear a lanyard to indicate this.

We will be keeping doors and windows open to aid air flow, so you may wish to bring an extra layer or two to keep warm as we sit to listen to our key note speaker or in seminar sessions.

There is plenty of outside space at the Hayes so you may wish to bring a camping chair or picnic rug if you want to sit outside.

Onsite

There will be sanitising gel available around the site, and rooms and communal areas are regularly cleaned to a high standard.

Rooms will be ventilated by keeping doors and windows open whilst we are in them. We ask that in breaks meeting rooms are vacated so that we can open fire doors to change the air.

Worship

Our main Eucharistic worship will be taking place in the Derbyshire Hall (to allow more spacing and ventilation) and Morning and Evening prayer will be in the chapel. We will share communion in one kind and sing behind masks.

If you do not wish to sing please sit towards the back of the worship space.

During Choral Evensong on Monday evening a small choir will lead our singing. If you would like to join this choir please join the Music Rehearsal at 3.45pm that day – you will be most welcome. The music will be Stanford's Mag and Nunc in B flat.

The Orders of Service for all worship will be displayed on screens. If you will find the screens difficult to see, you can access the details on the Conference website. Please bring a device with you for this. Large print copies of the Orders of Service will also be available.

Seminars

The programme includes five seminars.

- Hope for Mission
- Hope for Wellbeing – work, rest and pray
- Hope for All People
- Hope of Growing Younger
- Hope for Creation

There will be three seminar slots, so you will have the opportunity to attend three of the five sessions during the conference. You won't need to make your choices in advance.

Evenings

We're delighted that comedian Paul Kerensa will be entertaining us on Monday evening. We're grateful to Ecclesiastical Insurance for covering the cost of our entertainment. There will also be optional fringe events on Tuesday evening. Details are on the Conference webpage.

The bar will be open and card payments are preferred. There will be plenty of space available, so please get your drinks and move to a space away from the immediate bar area to avoid a bottleneck – other rooms around the site will be open for use too. Please do remember to take your glasses back to the bar to help the staff tidy up.

Meals

Food will be plated up and served to guests by staff from behind a Perspex screen. There will be 'grab and go' options for lunch.

There are two dining rooms at the Hayes, and the smaller one will be designated as the 'quiet' dining room whilst we are onsite.

We will be queuing to enter the dining rooms and we ask that you are mindful of others who may wish to keep some distance.

The conference ends after the evening meal on Wednesday 15th September and all meals have been paid for. If you are not able to stay for the evening meal and would prefer a packed meal to take away please let us know by Wednesday 8th September.

If someone is taken ill onsite

In the first instance please contact The Hayes front desk – 01773 526000

If it is Covid symptoms that you are experiencing, or you have had a positive Lateral Flow Test then you will be asked to isolate in your room and the person that you gave as your emergency contact will be your contact onsite.

Decisions will then be made about accessing a PCR test and how to return you home.

All this information will be available on the webpage set up for the conference so please do check for updates.

www.stalbans.anglican.org/mid-week-conference-2021/